

Timberlane Regional School District Budget Committee

Atkinson, Danville, Plaistow, and Sandown

Joint Meeting with School Board
October 26, 2006
7:00 p.m.

PAC
Plaistow, New Hampshire

Call to Order:

Chairman Charles Balanoff called the meeting to order at 7:12 p.m.

Roll Call of Budget Committee by Kathy Smith, Budget Committee Clerk:

Present: Mrs. Winn, Mrs. Suech, Mrs. Lambert, Mr. Balanoff, Mrs. O'Neil, Mrs. Collie and Mrs. Zerba

Absent: Mrs. Hess, Mrs. Quigley,

Roll Call School Board by Nancy Danahy, School Board Clerk:

Present: Mrs. Aubrey, Mr. Brown, Mrs. Champey, Mr. Paone, Mrs. Withee (7:25 pm) and Mrs. Kosta.

Absent: Mr. Baldwin, Mr. Luongo and Mrs. Miller.

Administrators Present:

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| Dr. McDonald | Superintendent |
| Richard LaSalle | Assistant Superintendent |
| George Stokinger | Business Administrator |
| Margaret Ralph | Director of Elementary Curriculum |
| Heidi Webster | Principal of Atkinson Academy |
| Jo-Ann Georgian | Principal of Sandown North Elementary |
| Douglas Rolph | Principal of Sandown Central Elementary |
| Nancy Hart | Principal of Danville Elementary |
| Colleen Bovi | Director of Pupil Personnel |
| Edwina Lovett | Assistant Director of Pupil Personnel |
| Jim Hughes | Director of Facilities |

Mrs. Winn made a motion to accept the minutes of October 12, 2006.

Mrs. O'Neil seconded the motion.

Vote: Unanimous to accept the minutes of October 12, 2006 as written.

Mr. Stokinger reviewed the budget account number layout.

Budget Presentations

Elementary Schools:

Heidi Webster presented the details of the Atkinson Academy schools budget stating that the supply formulas are the same for each school but is based on each schools projected enrollment. The other Elementary school Principals each gave a briefer presentation since Heidi gave the overall detailed discussion of General Elementary Budgets. It was discussed how the projection figures given out by Dr. McDonald did not match the numbers used for AA and Sandown North. Dr. McDonald explained there was an updated report sent out, and Atkinson Academy's budget will need to be adjusted up by three students. Sandown North's projection enrollment was eleven students lower than what the Principal used in her calculations and the budget will be corrected.

Kindergarten:

Elementary Curriculum Coordinator Peg Ralph presented the Budget Committee with a Proposal for Public Kindergarten in the Timberlane School District. Peg's proposal was submitted with a proposed cost to the district of \$300,300. Timberlane is second in line behind Auburn to receive state grant money of \$685,039 to offset the costs of establishing a public kindergarten. This would still need to be voted on for approval,

but based on the Sanborn District; the Timberlane District Articles of Agreement would not need to be changed.

Pupil Personnel:

Colleen Bovi and Edwina Lovett gave a detailed presentation of the proposed Pupil Personnel Budget for the 2007-2008 school year. Colleen gave an overview to the Budget Committee, while highlighting the major factors influencing the budget process in PPS. Revenues were estimated to be up but so were the salaries and some contracted services. Title IV grant money is expected to be less than last year, which has been used to fund the drug and alcohol awareness programs. Transportation costs are up due to the need for an additional bus. The State of NH Accounting system showed that some areas in PPS had to be reclassified into the correct accounts making some accounts appear to have gone up drastically while other accounts have gone down drastically.

Utilities:

George Stokinger reported that the cost savings techniques taken by the Maintenance Staff and the leveling off of energy prices have resulted in some major savings in energy usage. Therefore, after some final calculations are complete, George is anticipating cutting the Utilities Budget approximately \$150,000 for the 2007-2008 school year.

Maintenance:

Jim Hughes gave a detailed presentation of his proposed Facilities Budget for the 2007-2008 school year. He gave a detailed explanation of the account lines in his budget and what he anticipates spending from each of these accounts, such as the Direct Digital Controls in the 100.2620.330 line. In light of the positive results from the various the energy savings steps taken within the district in the past year, Jim wants to keep going with the program and bring everything up to maximum efficiency to save even more energy and money in the future. Jim then showed photos of different “project areas” within the district that he would like to, correct in the 2007-2008 school year. Some of these projects are paving a bus access loop in Danville, moving a playground and expanding a parking area and repairs to the catch basin and main entrance at Pollard and renovating the girls bathroom at Atkinson Academy. Jim also proposed to replace two older worn out vehicles with the purchase of a new Ford F 450 or 550 diesel dump truck to be used for plowing, sanding, and general year round use. One of the major projects Jim would like to do is replace the roof on the High School. Since this project will also insulate the roof, some money can be recouped from Northern Utilities. Jim is proposing to pay for the capital projects with money from the capital reserve fund, which will need to be approved by a warrant article.

Dr. McDonald handed out the first draft of the total 2007-2008 proposed budget and explained that he anticipates there will be substantial cuts in the next draft, due to the estimated costs of Health Insurance increase was set at 20%, but now it appears like it will be coming in at less than 10%. The final guaranteed maximum for the health insurance premiums are due in next week. He is actively going through the budget, line by line, to find all areas where he can trim the budget.

A motion was made by Mrs. O’Neil to table the rest of the agenda items until the next meeting and adjourn, due to the lateness of the hour. Mrs. Suech seconded the motion.

Vote: Unanimous to adjourn at 11:00pm.

Vote was unanimous.

Respectfully Submitted,

Kathy Smith
Recording Secretary