

**Timberlane Regional School District Budget Committee**

Atkinson, Danville, Plaistow, and Sandown

Regular Meeting  
September 14, 2006  
7:00 p.m.

SAU 55  
Plaistow, New Hampshire

**Call to Order:**

Chairman Charles Balanoff called the meeting to order at 7:17 p.m.; attendance was taken.

**Roll Call:**

Present: Mrs. Winn, Mrs. Suech, Mrs. Lambert, Mr. Balanoff, Mrs. Quigley, Mr. Brown, Mrs. Hess, Mrs. O'Neil, Mrs. Zerba and Mr. Stokinger, Business Administrator.

Absent: Mrs. Meehan.

**Approval of Minutes:**

A motion was made by Mrs. Suech and seconded by Mrs. Winn:

Voted: To approve the minutes of April 13, 2006 as written.

Passed: 8 approved, 1 abstention, (Mr. Balanoff)

**Correspondence:**

None

**Delegations and Individuals:**

None

**Reports of Committees:**

The Budget Committee Members stated there were no meetings over the summer to report on.

Mr. Brown reported on the School Board. He said that Mr. Stack resigned citing lack of time due to his new position at the Sanborn High School.

Mr. Brown also reported that the School Board is having a second reading of a policy to allow a student representative to the School Board. Mrs. Zerba asked what the requirements would be in the selection process for this student. Mr. Brown stated that it hadn't been decided yet, but he envisioned there would be a process of being elected by his/her peers and a GPA requirement.

**Unfinished Business:**

None

**New Business:**

Mr. Stokinger handed out a proposed 2006-2007 Budget Committee Calendar.

### **Proposed 2006-2007 Budget Committee Calendar**

- Thursday October 12, 2006, joint with School Board at PAC for Budget presentations of Middle School, High School, Music, Athletics, and Technology.
- Thursday October 26, 2006 joint with the School Board at the PAC for Budget presentations of Elementary Schools, Pupil Personnel Services and Facilities.
- Thursday November 9, 2006
- Tuesday November 21, 2006(tentative)
- Thursday December 14, 2006
- Thursday December 28, 2006
- Thursday January 11, 2007 – Public Hearing
- Thursday January 25, 2007
- Thursday February 8, 2007-Deliberative Session
- Thursday March 23, 2007-Annual Organizational Meeting
- Thursday April 12, 2007

Mr. Stoking reported that he will have the Department Heads and Principals use a standardized printout so that each Department or Principal would be presenting their proposed Budgets in the same format. Mr. Brown requested having the proposed Budgets given to the Board Members ahead of time if possible. Mr. Stoking stated he would email them to the Board Members if they were available before the presentations, but unfortunately they are usually being worked on right up until the presentation to the Boards.

Mr. Stoking presented the Board with a copy of the Facilities Committees annual facilities tour dates and expressed that the Budget Committee members were welcome on the tours. The dates were: Friday September 22, 2006 at 8:45 am at the Atkinson Academy and then to Pollard School. Tuesday September 26 at 8:45 am at Danville then to Sandown Central and Sandown North. Friday October 6 at 8:30 am, starting at the Middle School then to the PAC and finally at the High School.

Committee Assignments: Mrs. Suech agreed to be the alternate to Mrs. Zerba to the Facilities Meetings. Mrs. O'Neil agreed to be the representative for the Technology Committee. Mr. Balanoff agreed to be the alternate to both the Technology and Safety Committees. Mrs. Lambert stated she couldn't be on the Curriculum Committee at this time due to scheduling conflicts. Mrs. Hess agreed to be the representative to the Curriculum Committee with Mrs. Winn acting as her alternate.

Budget Committee email: Mr. Stoking reported that a Budget Committee link on their website for incoming email needs to be monitored. Mr. Brown reported how the emails and other inquiries to a specific School Board member are addressed. Mrs. O'Neil volunteered to check the email weekly and would bring any comments or questions to the Board. The Board was in agreement with this arrangement.

Meeting Attendance and Reminders: The Board discussed the importance of notification of whether or not Budget Committee Members will be attending the meetings. It was agreed that only when a member is not able to attend, they would call the SAU office and leave notification. The Board did not want to be called during the day by the SAU staff to verify if a Board Member would be in attendance for that evening's meeting.

Mr. Stoking notified the Budget Committee Members that all agendas and other documentation for the meetings would be sent via email to save on copying and mailing expenses.

#### **Other Business:**

Mr. Stoking handed out the school enrollment figures for the 2006-2007 school year. Mrs. Zerba asked if there were any surprises to Dr. McDonald in the final enrollment numbers. Mr. Stoking reported that he didn't really think so, but in general the elementary school numbers were down and the high school numbers were up. Mrs. O'Neil reported that the Danville Elementary School classrooms were at capacity at 22

students each. Mrs. Lambert asked who are the students that pay tuition to be enrolled in the District. Mr. Stokinger explained that staff member's children are allowed to attend the district schools and pay tuition. There are also a few other special cases.

A motion was made by Mrs. Zerba and seconded by Mrs. Lambert.

Vote taken to adjourn the meeting at 7:55 pm.

Vote was unanimous.

Respectfully Submitted,

Kathy Smith  
Recording Secretary