

**Timberlane Regional School District Budget Committee**  
Atkinson, Danville, Plaistow, and Sandown

Regular Meeting  
October 23, 2003  
7:00 p.m.

SAU 55  
Plaistow, New Hampshire

Mrs. Meehan, Chair, called the meeting to order at 7:10 p.m.; the clerk called the roll.

Present: Mr. Bruno, Mrs. Hess, Mrs. Meehan, Mrs. Miller, Mrs. O'Neil, Mrs. Quigley, Mrs. Zerba, Mrs. Withee, and Mr. Stokinger. Mr. Tarushka arrived at 8:25

Absent: Mr. Metcalf, Mrs. Miller left at 8:40 p.m.

**Approval of Minutes** – Approval postponed until next meeting.

**Correspondence** – None

**Delegations and Individuals** – Mrs. Hodgkins, Transportation Coordinator discussed the difficulty in determining the numbers of students who will be riding buses in the beginning of the year. Consequently, there are always some changes to the bus route during the first month of school. Mrs. Hodgkins feels she has enough buses this year but is asking for two additional buses for the next school year. Mrs. Quigley asked for a procedure to be implemented for notifying parents in the case of an accident or incident that would make a bus arrive home late. A meeting with Mrs. Bovi, Pupil Personnel Services Director, is planned to investigate such a plan. Cameras have been ordered to equip the new buses for security.

**New Business**

c. 2004-2005 Budget Presentations - Mr. Gil Johanson, Middle School Principal, presented the 2004-2005 budget request. He is asking for an additional Bridges teacher and two Foreign Language teachers. He discussed the necessity of replacing the counter tops in the Consumer Science Lab for health reasons. Mr. Pfeifer understood it was on the budget to be done this year. Projected enrollment for next year is 1160 down from 1218. Although the total budget is level funded, Mr. Johanson pointed out the areas in the budget that were significantly decreased or increased. Discussion ensued regarding the need for new copy machines. Mr. Bruno asked Mr. Stokinger to look into why the middle school was not reimbursed for the \$10,000 Mr. Johanson used, from fund raised money, for copier supplies. Mrs. Withee asked if speed bumps could be placed behind the high school and middle school to curb the speeding behind the school. A police detail has been hired after school to police the middle school and high school. Mr. Johanson will speak with Mr. Tardif to find out if police are slowing down traffic.

Mr. Keith Pfeifer, Curriculum and Assessment Coordinator, was introduced to the Board.

Mr. Henry Fardella, Pollard School Principal, discussed the common accounts for all the elementary schools in the district. He stated, with Pollard's current enrollment, he will require two additional teachers in next year's budget in order to maintain the appropriate class size. He also requested an additional counselor for the emotionally handicapped program housed at Pollard. Mr. Bruno asked that principals did not cut their budgets to a level funded amount before coming to the Budget Committee. He wanted to see a budget with the needs of the schools and let the budget committee decide where cuts should be made. Mr. Fardella requested new flooring for rooms in the oldest classrooms that are not being used for classrooms. These classrooms may be needed if enrollment increases as expected. A discussion ensued regarding the health issue of placing carpets in classrooms.

Mrs. Webster, Atkinson Academy Principal, pointed out the new and replacement equipment requested for next year. The total budget is equal to last year. She is not requesting an additional teacher.

Mrs. Peg Ralph, Danville Elementary Principal, advocated for a full time media generalist for the Danville School. Mrs. Ralph asked to have the ventilation system be looked at in the older wing. The water filtration system is in need of maintenance. Some outside areas are in need of paving.

Mr. Douglas Rolph, Sandown Central Principal, discussed the replacement project for all desks in the classrooms. He is requesting Social Studies materials to bring up to current information. Projected enrollment is from 167 to 182, adding an additional classroom. The classroom modulars will be removed during the holiday vacation. He would like

to see the temporary barriers replaced with curbing. The heating in the 1987 unit of the school is his highest maintenance priority.

Mrs. Joanne Georgian, Sandown North Principal, reiterated Mrs. Ralph's requested for a full time media generalist. Mrs. Georgian requested a water bubbler be installed in the gym. The ventilation system is not working properly at Sandown North.

### **Reports of Committees**

a. Budget Committee Members – Regarding facilities, Mrs. Quigley reported that the overhang at the middle school has been repaired. A list of maintenance requirements; what was completed over the summer, what is expected to be completed during the year, what is planned in the future has been requested from Mr. Taylor, Facilities Director. Mr. Stokinger distributed additional sheets to be added to the Maintenance Director's budget request that may answer some of the Facility Committee's questions. Mr. Taylor will be invited to the November 24<sup>th</sup> Budget Committee meeting to answer some of these questions. Mrs. Meehan asked for budget information a week prior to a meeting. Mr. Stokinger will look into that possibility. The Chair asked for a detailed list of the revenue from the Performing Arts Center.

November 18, 2003 is the next Curriculum and Assessment Committee Meeting. Mrs. Withee expressed her concern that students do not have Math textbooks. If textbooks are unavailable she felt that teachers should at least copy the reference materials for students. Mrs. Hess will bring up the question at the next meeting.

Mrs. Senter, Plaistow Town Budget Committee, asked Mrs. Quigley to invite Budget Committee members to their next town Budget Committee.

b. School Board Representative – The board was invited to Atkinson for the regional Selectmen's meeting. The outcome of the meeting was a better understanding of how our budget works and our understanding how their budget works. A discussion ensued regarding Danville's residents concern for the amount of their tax share that was brought up at the regional meeting.

### **New Business**

a. Danville Vacancy – the Committee welcomed Michelle O'Neil as the Danville Representative on the Budget Committee.

### b. Set Date for Public Hearing on Budget -

On a motion by Mrs. Quigley, seconded by Mr. Tarushka;

Voted: To hold the Public Hearing for the 2004-2005 budget on January 15, 2004 at 7:00 p.m.

Passed: Unanimously

### **Other Business**

Phone numbers of budget committee members will be placed on the Timberlane website.

Mr. Stokinger stated the Sandown modular removal will be given to Kidder Construction on December 2, 2003 if there is no one else willing to take them.

### **Future Agenda and Dates**

Next budget committee meeting is November 13, 2003, 7:00 p.m., SAU 55 Office

On a motion by Mr. Tarushka seconded by Mrs. Hess, the committee adjourned at 11:00 p.m.

Respectfully submitted,

Diane Rothwell  
Clerk