

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

Regular Meeting  
June 16, 2005

SAU 55 Office  
Plaistow, NH

Mrs. Champey called the meeting to order at 7:30 pm.

**Roll call was taken**

**Present:** Mrs. Aubrey, Mr. Baldwin, Mrs. Champey, Mr. Stack, Mrs. Withee, Mr. Luongo, Mr. Paone, Mrs. Miller (left at 10:45 PM)

**Absent:** Mr. Brayall

Mrs. Lois Paul, Teacher from TRMS led the meeting in the pledge of allegiance

**Administrators Present:**

Peter Taylor	Director of Facilities
George Stokinger	Business Administrator
Steve Rugoletti	Teacher at TRHS
Gil Johanson	Principal at TRMS
Dawn Smith-Michaud	Assistant Principal at TRMS

**Approval of the Minutes**

On a motion by Mrs. Aubrey, seconded by Mr. Stack

- **Voted:** To approve the minutes of the June 5, 2005 regular meeting with the following corrections:
  1. Add Mr. Brayall's name to the absent list.
  2. Under Current Business, Honoring Retiree; change to Retirees.
  3. Under School Board Goals 2005-06 add goals to the end of the first sentence.

**Passed:** 5 in favor and 3 abstained (Mr. Luongo, Mrs. Miller and Mr. Paone)

**Current Business**

**Robotics Team-** Mr. Rugoletti stated that Raytheon has pledged \$5,000 to next years Robotics team. The Robotics team described their events and experiences; Mr. Rugoletti gave a power point presentation of the encompassing efforts of the entire team over the course of the project. They thanked the TRSB for their support and described their plans for the next four years.

**Destination Imagination Teams** – Each team described their projects. Dr. McDonald was presented with a t-shirt signed by all members of the D.I.Teams. They also thanked the TRSB for their support.

**TRMS- Mrs. Lois Paul, Wal-Mart Teacher of the Year** –Mrs. Paul was awarded “2005 Teacher of the Year” by Wal-Mart and was nominated by her colleagues as Teacher of the Year for the State of New Hampshire in which she was a finalist. Mrs. Paul thanked the district, TRSB, her students and colleagues for their support.

The meeting was stopped at 8:00 pm and resumed at 8:20 pm for a small celebration in honor of the students of the Robotics and Destination Imagination teams as well Mrs. Lois Paul, Wal-Mart Teacher of the Year.

**Code of Discipline Handbook** – Gil Johanson and Dawn Smith-Michaud summarized the proposed code of discipline handbook.

On a motion by Mr. Stack, seconded by Mr. Paone

- Voted: To approve proposed Friday afternoon detention.

Passed: Unanimous

On a motion by Mr. Baldwin, seconded by Mrs. Aubrey

- Voted: To approve proposed Code of Discipline, with the addition of the non-discrimination clause and adjusting Page 39, article 2.0 switching line (b) and line (c).

Passed: Unanimous

Mrs. Champey congratulated Ms. Dawn Smith-Michaud who has accepted a position with the Manchester School system.

**Atkinson Academy Field and Parking** –Mr. Doug Dowd, President of Atkinson Youth Baseball and Ed Stewart, Atkinson Road Agent proposed the district grant the Town of Atkinson the right to maintain the Atkinson Academy ball field, which will include renovations to the parking area. Dr. McDonald recommended approving this proposal once the district's attorney approve the language contained within the proposal.

On a motion by Mr. Baldwin, seconded by Mrs. Miller

- Voted: To approve the Town of Atkinson proposal for the right to maintain the Atkinson Academy ball field once the district's attorney approves the proposal language.

Passed: Unanimous

**State Adequacy Aid** – George Stokinger, Business Administrator reported on the State Adequacy Aid Bill. Mr. Stokinger also informed the TRSB of the Adequacy Coalitions efforts regarding the State Adequacy Aid. Other districts have encumbered monies for the purpose of joining their efforts. A discussion ensued.

On a motion by Mr. Luongo, seconded by Mr. Paone

- Voted: To encumber \$15,000 for the purpose of joining the Adequacy Coalition. Noting the Chair and Vice Chair of the TRSB (or in their absence) two senior members of the School Board will have to authorize any expenditure of funds to the Adequacy Coalition.

Passed: Unanimous

**Recommendation of the TRSB Facilities Committee** –Mrs. Champey reported on the facilities committee projects reviewed at the June 8, 2005 meeting.

1. **Modular at TRHS** - George Stokinger and Peter Taylor discussed the modular unit that is proposed for the TRHS. Mr. Taylor recommended the five-year lease proposed for reconditioned units. A discussion ensued.

On a motion by Mr. Paone, seconded by Mr. Stack

- Voted: To waive policy, with the understanding Mr. Stokinger and Mr. Taylor will search for other availability/vendors for purchase/lease options on modular units.

Passed: 7 in favor, Mr. Baldwin abstained

On a motion by Mr. Luongo, seconded by Mrs. Aubrey

- Voted: Authorize (Mr. Stokinger) Business Administrator to enter into an agreement for Modular units with Schiavi Leasing Corporation or others.

Passed: 7 in favor, Mr. Baldwin abstained

2. **20' x 30' Garage Addition at TRHS** – Mr. Taylor proposed a 20' x 30' addition be installed on the garage at the TRHS. He estimates the cost to be approximately \$20,000 for supplies and labor to be completed by district employees. Mr. Taylor proposed the addition should be completed before August 2005 to protect the equipment and he will act as general contractor. No cost breakdown or plans were presented. It was suggested that this topic be added to the August 18, 2005 agenda.
3. **Security Audit including reconfiguration of TRHS front entrance** – The security audit report was discussed noting the following;
  - a. Security cameras should be installed at all exterior doors
  - b. Reconfigure main entrance by; removing window, replace security door
  - c. Secure loading dock
  - d. Installation of camera(s)

On a motion by Mrs. Aubrey, seconded by Mrs. Miller

- Voted: To authorize up to \$85,000 for the TRHS security changes of removing window and replace with door, secure loading dock and install camera(s).

Passed: Unanimous

4. **Purchase of New Vehicle for Maintenance Department** – Mr. Taylor proposed the purchase of a new van for HVAC/Facility department. Estimated cost of new van would be approximately \$20,000 with contractor upgrades and the state discount at Grappone dealership. Discussion ensued regarding project priorities, work order process, maintenance of carpets in the district and who makes decisions on repairs or maintenance.
5. **TRMS countertops** – There are still unresolved issues with the countertops at the TRMS, which were not installed correctly. All vendors who worked on this project should be working together to correct this situation. Since the vendors have not come to a resolution Dr. McDonald suggested facilities contact our attorney and move forward with legal action.

On a motion by Mr. Stack, seconded by Mrs. Aubrey

- Voted: To authorize contacting the district's attorney to seek legal action regarding the vendors associated with the countertops and the installation at the TRMS.

Passed: Unanimous

Mrs. Withee asked Mr. Taylor why the wood chips have not been spread at the Pollard School and when he would expect this task to be accomplished. Mr. Taylor will check into this issue and ensure this task is completed.

**Other Business** – Mr. Coker proposed a change to the current Mission Statement at the TRHS.

On a motion by Mrs. Aubrey, seconded by Mr. Luongo

➤ Voted: To accept the proposed mission statement for TRHS.

Passed: Unanimous

**Administrator Report** –Dr. McDonald expressed his condolences to the family of former School Board member Al Polsi. Mr. Polsi was part of the facilities committee and named “Year 2000 Champion for Children.”

**Personnel Report** –Dr. McDonald informed the board of re-assignments and six nominations.

On a motion by Mrs. Aubrey, seconded by Mr. Stack

Voted: To accept the nominations of the following teachers

Tracy Brown-Pollard	3 <sup>rd</sup> Grade
Nancy Gervino- TRMS	6 <sup>th</sup> grade
Matthew Harrington- TRHS	SPED
Amanda Lorenzo- TRHS	Social Studies
Emily Ronco- Pollard	4/5 Multiage
Julie Tardif-Pollard	4 <sup>th</sup> Grade

Passed: Unanimous

On a motion by Mrs. Aubrey, seconded by Mrs. Withee

Voted: To accept the resignations of

Melissa Brozek	TRMS	Grade 6 Math
Lynne Joseph	TRMS	Technology
Carol McPhee	Pollard	Grade ½ Multiage

Passed: Unanimous

**Committee Reports** – Mrs. Withee reported on the Energy Committee meeting, the next schedule meeting for this committee is Thursday, July 21, 2005.

**Reports of the School Board** – Board members reported on their attendance at school activities.

**Correspondence Folder** – None

**Vendor and Payroll Registers** – Reviewed

On a motion by Mr. Baldwin seconded by Mrs. Aubrey

Voted: The meeting was adjourned at 11:30 PM

Passed: Unanimous

Respectfully submitted,

Nancy Danahy  
School Board Clerk