

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

Regular Meeting  
November 18, 2004

SAU No. 55 Office  
Plaistow, NH

Present: Mrs. Aubrey, Mr. Baldwin, Mr. Brayall, Mrs. Champey, Mrs. Hall, Mr. Luongo, Mr. Paone, Mr. Stack, Mrs. Withee

Administrators: Joean Griffin, Director of Elementary Curriculum, Instruction, and Assessment, Gil Johanson, Principal of TRMS, Jacqueline Oros, Curriculum Coordinator, Carol Mrowka, Department Head, Susan Ziemba, Curriculum Coordinator, Dawn Smith-Michaud, Department Head, Leslie Leahy, Assistant Principal, Charles Coker Principal at TRHS.

Mrs. Champey, Chair, called the meeting to order at 7:35 pm, roll call was taken. Emily and Hope Aubrey from Sandown, NH led the assembly in the Pledge of Allegiance

**Approval of Minutes**

On a motion by Mr. Stack, seconded Mrs. Hall

Voted: To accept the minutes of the November 4, 2004, meeting.

Passed: Unanimous

On a motion by Mr. Stack, seconded Mrs. Aubrey

Voted: To accept the minutes of the November 3, 2004, budget workshop.

Passed: 6 voted in favor, 3 abstained (Mrs. Withee, Mr. Luongo, Mr. Baldwin)

On a motion by Mr. Stack, seconded Mrs. Aubrey

Voted: To accept the minutes of the November 17, 2004, meeting.

Passed: 6 voted in favor, 3 abstained (Mr. Baldwin, Mr. Brayall, Mr. Luongo)

**Delegations and Individuals**

- **Student Council** – Molly Goodwin and Grace Veasey reported on the school and council activities including conferences, fundraisers including military survivor kit collections and Kids Night Out. Mrs. Hall informed the students that they would need to obtain direct addresses for an individual for the supplies to be delivered due to security rules.

**Current Business**

- **Kindergarten** – Joean Griffin, Director of Elementary Curriculum, Instruction, and Assessment responded to all inquires from her last presentation to the School Board regarding Kindergarten on 11/4/04. Mrs. Griffin also notified the School Board that the application for the State Kindergarten Construction Grant has been submitted.
- **Five year Plan for TRMS** – Gil Johanson, Principal at TRMS reported to the School Board the achievements of the Middle school in the last five years noting the academic excellence, development responsiveness and social equity. The next five years were projected regarding technology, accreditation scheduled in 3 years and professional development. Mr. Johanson also noted the need to address certain issues, ventilation, telephone system, girls' locker room and special education updates.
- **2005-2006 Budget** – First draft totaled \$51,960,385. After the first level of cuts the budget was reduced to \$51,575,036. Additional cuts will be made. It was noted that utility costs have increased this year.

- **TRHS Administrative Re-Organization** – Mr. Coker presented a cost analysis for the re-organization of the administrative staff with a three-year plan to reflect a positive cash impact. Mr. Coker noted the proposed changes would improve administrative effectiveness, create leadership roles, provide more support for teachers and would better coordinate and align curriculum. A discussion ensued.

On a motion by Mrs. Hall, seconded Mrs. Aubrey

Voted: To proceed with the TRHS administrative re-organization effective 2005-2006 school year.

Passed: 7 voted in favor, 2 abstained (Mr. Paone, Mr. Baldwin)

- **Facilities** – Gil Johanson described an issue with the interior room climate control at TRMS. A discussion ensued. The School Board requested an estimate regarding climate control from HL Turner and MacMillin for the repairs in the district with a cost breakdown for the TRMS and Atkinson Academy ventilation repairs.
- **Pollard Principal Search Committee** – The School Board discussed the time line developed by Dr. McDonald and the proposed search committee organization outlining the number of parents as well as teachers, administrators, etc.
- **Bullying Policy JICBB – Second Reading** The Board discussed the Bullying policy as presented for the second reading.

On a motion by Mr. Brayall, seconded Mr. Paone

Voted: To approve the Timberlane Pupil Safety and Violence Prevention Policy (Policy Code JICBB).

Passed: Unanimous

**Administrator's Report** - Dr. McDonald attended a meeting with Joean Griffin this morning on school discipline, he informed the School Board that as part of the international accreditation visits, he is scheduled to travel to the Republic of Estonia and visit the International School of Estonia in late January and early February of 2005.

**Personnel Report** – None

### **Committee Report**

**Elementary Transition** - Mrs. Aubrey discussed fifth grade transition to the sixth grade and the third to fourth grade. Discussions in the future will address transitions from kindergarten to first grade, sixth to seventh, seventh to eighth grade and the post high school transition.

**Facilities** - Mrs. Hall informed the School Board the facilities discussed short and long-term plans, ventilation, kitchen counter tops. They will meet again in the spring.

**Curriculum** - Mr. Stack reported the committee reviewed the kindergarten curriculum and a presentation for the science curriculum. The next scheduled meeting is January 12<sup>th</sup> at 7 pm at the Middle School Library. They will discuss the Hawaii Education Partnership, update for Sandown Central and the Evening Division.

### **Future Dates**

December 2 – School Board - SAU Building – 7:30 pm

December 16 – School Board - SAU Building – 7:30 pm

January 6 – School Board - SAU Building – 7:30 pm

January 13 – Public Hearing-Performing Arts Center – 7:30 pm

### **Reports of the School Board –**

**Mrs. Withee** – Attended the Middle School PTSA meeting, which has teacher appreciation teams that show their support all year. Pollard school had a tea by the student council for the PTA and the knights.

Mr. Stack – Wanted to thank the parents and faculty for their donations, time and support in the High School weight room renovations.

Mrs. Aubrey – Annual PTA auction is scheduled for December 4<sup>th</sup>, 6 pm preview, the auction begins at 7 pm.

Mrs. Hall – Attended the Town of Atkinson Selectman meeting where she notified the selectman that she will not be returning after this term. Atkinson Academy had a successful Fall Festival.

Mrs. Champey – This week is Red Ribbon Week at the Middle School, for drug and alcohol prevention.

**Correspondence** – Reviewed by Board

**Vendor and Payroll** – Approved by Board

**Other Business –**  
**Non-Public Session**

On a motion by Mrs. Hall and seconded by Mrs. Aubrey

Voted: To go into Non-Public Session at 10:40 pm under provisions of 91-A: 3.II (d) Property  
Those voting in the affirmative; Mrs. Aubrey, Mr. Baldwin, Mr. Brayall, Mrs. Champey, Mrs. Hall, Mr. Luongo, Mr. Paone, Mr. Stack and Mrs. Withee

On a motion by Mr. Stack, seconded by Mrs. Withee

Voted: To come out of non-public session at 10:50PM

Passed: Unanimously

No action was taken in Non-Public Session

On a motion by Mrs. Hall seconded by Mrs. Aubrey

Voted: The meeting was adjourned at 10:50 PM

Passed Unanimous

Respectfully submitted,

Nancy Danahy  
Recording Secretary