

**TIMBERLANE REGIONAL SCHOOL BOARD**  
**Atkinson, Danville, Plaistow, Sandown**  
**New Hampshire**

Regular Meeting  
February 1, 2007

SAU 55 Office  
Plaistow, NH

Mrs. Champey called the meeting to order at 7:30 PM

Roll call was taken

**Present:** Mrs. Aubrey, Mr. Baldwin, Mr. Brown, Mrs. Champey, Mrs. Kosta, Mr. Luongo, Mr. Mascola, Mr. Paone and Mrs. Withee

**Absent:** Ms. Emily Weston

**Administrators Present**

Dr. McDonald	Superintendent
Richard LaSalle	Assistant Superintendent
Colleen Bovi	Director of Pupil Personnel
John Leary	TRHS Assistant Principal

Nancy Danahy (TRSB Clerk) led the meeting in the Pledge of Allegiance

**Approval of Minutes**

**On a motion by Mrs. Kosta, seconded by Mrs. Aubrey**

- **Voted:** To approve the minutes of December 21, 2006 non-public meeting as written
- **Passed:** Unanimous

**On a motion by Mrs. Withee, seconded by Mrs. Aubrey**

- **Voted:** To approve the minutes of January 4, 2007 regular meeting as written
  - **Passed:** Eight in favor
    - One abstention, Mr. Baldwin

**On a motion by Mrs. Aubrey, seconded by Mrs. Kosta**

- **Voted:** To approve the minutes of January 10, 2007 special meeting as written
  - **Passed:** Six in favor
    - Three abstentions, Mr. Baldwin, Mr. Brown and Mr. Paone

**Delegations and Individuals**

Mrs. Champey noted that since Ms. Weston was attending a conference in St. Louis she could not attend this evenings meeting.

**Current Business**

**2007-2008 School Year Calendar - Draft #2**

Dr. McDonald noted that the TTA has reviewed the second draft of the 2007-2008 SY calendar, he recommended accepting this draft.

**On a motion by Mr. Luongo, seconded by MR. Baldwin**

- **Voted:** To adopt 2007-2008 School Year Calendar as presented as draft #2
  - **Passed:** Unanimous

**Timberlane Regional High School Mission Statement- 2<sup>nd</sup> reading**

Mr. John Leary, Assistant Principal at the TRHS presented the TRHS mission statement for a second reading by the TRSB. It was noted that the District, Elementary, Middle and High schools have mission statements.

**On a motion by Mr. Baldwin, seconded by Mr. Mascola**

- **Voted:** To approve the 2<sup>nd</sup> reading of the TRHS Mission Statement
- **Passed:** Unanimous

**Pandemic Flu Planning**

Mrs. Colleen Bovi informed the TRSB of the request from the Southeastern NH Public Health Emergency Planning Team for a point of distribution or POD. Mrs. Bovi explained the need for a POD that would be utilized in case of emergency and then introduced Ms. Janice Pouliot representing region # 17 of the Southeastern NH Public Health Emergency Planning Team. Mrs. Pouliot explained due to unforeseen circumstances and despite continuous efforts to correct the situation, the planning team has agreed that the POD location previously designated to service the towns of Plaistow, Sandown, Atkinson, Danville, Hampstead and Windham would need to be changed. At the request of the planning team they would like to pursue the possibility of utilizing the high school or middle school for this purpose. She noted that if the school(s) were used as POD then school would not be in session due to the emergency situation. They would not store medical equipment or supplies on the premises but bring them to the location by trailer, the emergency teams would utilize district office supplies and furniture. Clean up after the emergency would be completed by the federal government. The school(s) would need to qualify as a POD by the state.

**On a motion by Mrs. Aubrey, seconded by Mr. Brown**

- **Voted:** Agree to allow Region 17 of the Southeastern NH Public Health Emergency Planning Team the use of the Timberlane campus for a point of distribution (POD).
- **Passed:** Unanimous

**Warrant Article for easement**

Article 7 was added to the warrant, asking TRSD voters to authorize the TRSB to convey an easement for utilities across property owned by the district at 58 Plaistow Road.

**On a motion by Mrs. Aubrey, seconded by Mrs. Withee**

- **Voted:** To accept and post the amended warrant to include article seven.
- **Passed:** Unanimous

Dr. McDonald informed the TRSB that the rebate for the TRHS roofing project as outlined in article 6 of the warrant has been reduced from \$130,000 to \$50,000. It does not impact taxes but will be noted correctly on the warrant. Also noted was the good news that \$4 million dollars in state aid will be received over the remaining life of the bond for the PAC construction project thanks to Kathy Smith, Assistant Business Administrator.

**Elementary School plowing and sanding of parking lots**

Mrs. Champey reported the elementary schools are plowed by the towns; concern is that the parking lots are not at an acceptable safe level for students and personnel when they are arriving at the schools. It is understood that the town Road Agents priority is to provide safe roads and safe parking lots of the elementary schools. But the district's priority in this case is that the lots are safe for students and personnel when they arrive or leave school. Dr. McDonald suggested that a study be performed for the 2008-2009 budget, to assess monies that would need to be added to the budget for the plowing of the elementary schools if that decision was made. The Community Liaison Committee will perform a fact finding mission on the plowing issue and report back to the board.

**Administrator's Report**

Dr. McDonald reported the Deliberative Session is scheduled for Thursday, February 8, 2007 at 7:00 PM at the PAC. At the next regular scheduled TRSB meeting Dr. McDonald will address the policy regarding the admission of non-resident students.

Mr. LaSalle reported the NECAP test results have been released and Administrators are working on the analysis and should report on the results at the next regular meeting.

**Personnel Report**

None

### **Committee Reports**

Mr. Mascola met with Heidi Webster, Principal of Atkinson Academy. Mrs. Aubrey attended the Safety and Elementary Transition committees and noted that the Transition committee discussed standardized records. The next Wellness Committee meeting is scheduled for Tuesday, February 6, 2007 at 3:15PM.

Mrs. Withee reported the Facilities Committee discussed water quality corrections at Pollard Elementary School, energy savings, security entrances around the district and the registers for the lunch programs at the high and middle schools. She also reported on the sub-committee regarding the voting at the Pollard School. It was reported at the meeting that no other locations met the needs of the town for voting. If the school will be in session when voting is scheduled Mrs. Auger will communication through the Pollard Newsletter the plans, actions and contact information for additional information.

Mrs. Kosta attended the Professional Development meeting and noted that professional development days were discussed it was noted that in March recommendations will be made regarding curriculum.

Mrs. Champey reported the community wide safety meeting in which Mrs. Hodgkins informed the committee the radio system seems to be working well. EEE was discussed and noted that planning is moving forward for next season. An update was given on the security projects as well as the welcome centers. The new Special Education procedures for OT and PT equipment were reviewed and the plowing of the elementary schools was discussed.

Mrs. Champey thanked the Danville PTA and the Danville Dads group that organized an informative meeting at Danville Elementary school, lots of information was shared with residents. Mrs. Champey thanked all who were involved or attended the meeting including Shawn O'Neil, Town Selectman, Senator Barnes, State Representative Betsy Sanders, Chip Current, Danville Planning Board member.

**Reports of School Board** - Board members reported on their attendance at school activities.

**Correspondence Folder** - Done

**Vendor and Payroll Registers** - Reviewed

**Other Business** - non-public session

**On a motion by Mr. Baldwin, second by Mrs. Kosta**

- Voted: To go into non-public session: 91A: 3.II (a) employee
- Passed: Unanimous

**On a motion by Mr. Baldwin, second by Mrs. Aubrey**

- **Voted:** Agreed to come out of non-public meeting at 9:25 PM
- **Passed:** Unanimously

**Other Business** - public session

Mr. Baldwin discussed the drug issues facing the district at this time. A discussion ensued.

Mrs. Withee and Mrs. Kosta were concerned about the water pipes that froze at Pollard School. The concern was the school was without heat for a couple of hours and the results were not conducive to a learning environment.

**On a motion by Mr. Baldwin, second by Mrs. Aubrey**

- Voted: To adjourn the meeting at 9:55 PM
- Passed: Unanimous

Respectfully submitted,

Nancy Danahy  
School Board Clerk