

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
April 20, 2006

SAU 55 Office
Plaistow, NH

Mrs. Champey called the meeting to order at 7:30 PM Roll call was taken.

Present: Mrs. Aubrey, Mr. Baldwin, Mr. Brown, Mrs. Champey, Mrs. Kosta,
Mr. Luongo, Mrs. Miller, Mr. Stack and Mrs. Withee.

Absent: None

Kelsey Janowicz led the meeting in the Pledge of Allegiance

Administrators Present

Dr. McDonald	Superintendent
Richard LaSalle	Assistant Superintendent
Joan Griffin	Director of Elementary CIA
George Stokinger	Business Administrator
Charles Coker	Principal TRHS
Margaret Ralph	Principal of Danville Elementary

Approval of Minutes

On a motion by Mrs. Withee, seconded by Mr. Stack

- **Voted:** To approve the minutes of the April 6, 2006 regular meeting.
- **Passed:** Unanimous

Current Business

Delegations and Individuals – Kelsey Janowicz, Student Council member reported on teacher appreciation as well as Big Buddy, Little Buddy Day. Kelsey reported on the spring sports and the Solo Ensemble Night. Applications are being completed for the Honor Societies. Mrs. Champey thanked Ms. Janowicz for her reports.

Mr. Coker recognized the Timberlane Wrestling Team for their accomplishments. This year they are the Division 1 Champions, New Hampshire State Champions and New England Champions.

Mr. Coker also recognized Ms. Molly Goodwin and Ms. Laura Desmond for receiving \$10,000 scholarships and Ms. Kelsey Janowicz and Ms. Maria Tello for receiving \$7,500 scholarships all from the Educational Academy. Mrs. Champey read the citation from Governor John Lynch of New Hampshire recognizing Ms. Goodwin and Ms. Janowicz for their accomplishments and internships with Teachers from the district. A discussion ensued.

Agreement for Atkinson Academy Field

Mr. Stokinger reported the agreement is still with the district's attorney for review, and then the other parties attorney will review the agreement before being presented to the TRSB for review.

Margaret Ralph and Charles Coker – Elementary and Secondary Directors of Curriculum, Instruction and Assessment.

Mrs. Ralph and Mr. Coker reported on their vision for the district's curriculum and their desire to firmly commit to continue the work of Mrs. Joan Griffin and Mr. Keith Pfeifer. Special points of interest were Kindergarten and Professional Development as well as developing resources and second level educational programs (e.g. evening classes, credit recovery, distance learning).

Mathematics Program

Mrs. Miller voiced her concern for the elementary school basic mathematics program. She noted her apprehension for students not learning their important basic mathematics skills and algorithms.

Mrs. Griffin agreed that basic mathematics skills are important and that the current curriculum encourages the solid understanding of these basic skills and encourages not only the learning of these skills but the understanding of a variety of methods to solve mathematics calculations. This is accomplished by engaging the children to practice and understand all aspects of Mathematics. This will teach the children to understand concepts better, not just memorize facts. Mrs. Griffin further explained how the Mathematics curriculum encourages students to think about solutions to mathematics problems presented and not just how to calculate.

Mrs. Miller then inquired about the method used to decide on selecting curriculum. Mrs. Griffin carefully reviewed the three-year cycle used to determine a change in curriculum. It was noted, that, as always, curriculum would continue to be monitored. Mr. Coker,

Mr. LaSalle and Mr. Stack all presented their experience with Everyday Math and their satisfaction with the curriculum. Mrs. Champey, Mr. Stack, Mrs. Withee and Mrs. Aubrey all voiced their support of Everyday Mathematics.

Principal Searches

Mr. LaSalle reviewed the interview schedule for the Principal searches. It was noted that all committee members must attend all interviews.

TRMS Interview dates May 15th Noon to 5PM
May 17th 3PM to 7PM

TRHS Interview Dates May 11th 2PM to 6PM
May 12th 10AM to 4PM

Facilities Report

Mr. Stokinger reported on the following facilities projects:

- Atkinson Academy
 - Work is complete on septic and leech field and the front lawn will be re-seeded.
- TRMS
 - Mr. Taylor scheduled a security audit to be completed by Ron Peter from NI2 for June 2, 2006.
- TRHS
 - Formal training will be scheduled at the TRHS on the security cameras and locking system.
- SAU Building at 30 Greenough Road
 - Floor plan changes were reviewed on first and second floors to provide additional office space.

On a motion by Mrs. Withee, seconded by Mrs. Miller

- **Voted:** To approve renovations to SAU building on first and second floor as outlined.
- **Passed:** Unanimous

Mrs. Withee noted her concern regarding the use of Pollard School by the Plaistow Recreation Department during the summer months on Fridays in case of rain. Mr. Brown voiced his concern for the Sandown Recreation Department for Fridays on a regular basis.

Administrator's Report

Dr. McDonald reported on the planning of a dinner to recognize the district retirees, which will be held on May 16th, 2006. He also clarified the summer programs and the use of the schools issue; he will review the situation for a solution.

Mr. Stokinger reported formal audit reports are available, if any questions please contact Mr. Stokinger at the SAU office.

Personnel Reports

Mr. LaSalle recommended nominations of the following three excellent candidates.

- Sandra Allaire TRHS French Teacher
- Susan Broadhurst TRMS Math 8th grade Teacher
- Meaghan Curtis TRHS English Teacher

On a motion by Mrs. Withee, seconded by Mr. Stack

- **Voted:** To accept the recommended nomination of the following teachers.
 - **Sandra Allaire TRHS French Teacher**
 - **Susan Broadhurst TRMS Math 8th grade Teacher**
 - **Meaghan Curtis TRHS English Teacher**
- **Passed:** Unanimous

On a motion by Mr. Baldwin, seconded by Mrs. Aubrey

- **Voted:** To accept the re-nomination of the following teachers.
 - **Julie Dutton TRHS English**
 - **Peter Fisher TRHS SPED**
- **Passed:** Unanimous

On a motion by Mrs. Aubrey, seconded by Mrs. Miller

- **Voted:** To accept the resignations with regret of the following:
 - **Nicole Curran**
 - **Melissa Squires**
 - **Stacey Auger**
 - **Cathy Booth**
- **Passed:** Unanimous

On a motion by Mrs. Kosta, seconded by Mr. Baldwin

- **Voted:** To accept the retirement requests with regret of the following:
 - **Gilbert Johanson TRMS Principal**
 - **Peter Taylor District Energy Conservation and Special Project Mgr.**
- **Passed:** Unanimous

On a motion by Mrs. Kosta, seconded by Mrs. Aubrey

- **Voted:** To accept the retirement request with regret of the following:
 - **Maurice Boucher TRHS SPED**
- **Passed:** Unanimous

Committee Reports

Mr. Brown attended the Budget Committee meeting reporting their interest in participating in the sub-committees. Mrs. Rogers shall send the Budget Committee listings of each committee list noting the Chairperson and the scheduled meetings. Mr. Stack attended the Curriculum Committee meeting, which addressed the NHICAP assessment, a brief discussion on Kindergarten and other committee interests including block-scheduling options.

Mrs. Aubrey attended the Safety meeting and the Transition Committee meeting, which reviewed the surveys from parents of 5th grade students and Distance Learning. Mrs. Withee attended the Safety meeting and Mrs. Kosta attended the Curriculum and Professional Development meetings.

Mrs. Champey reported on the Safety meeting presentation by Global Connect regarding an automated phone alert software product. Also discussed was the Safety Committee newsletter and Mrs. Sandy Burrows from Primex reported on district wide risk management. Sandra Hodgkins the district Transportation Coordinator reported on transportation issues noting the history regarding cameras on the buses.

Reports of the School Board

Board members reported on their attendance at school activities.

Correspondence Folder

None

Vendor and Payroll Registers

Done

On a motion by Mrs. Aubrey, seconded by Mrs. Withee

- **Voted:** Agree to go into non-public session 91a: 3 II (a) Employee issues at 10:00 PM
- **Passed:** Unanimous

On a motion by Mrs. Aubrey, seconded by Mr. Baldwin

- **Voted:** Agree to come out of non-public at 11:10 PM
- **Passed:** Unanimous

On a motion by Mrs. Aubrey, second by Mrs. Kosta

- **Voted:** To approve early retirement benefits for support staff as stated below, effective immediately.

EARLY RETIREMENT INCENTIVE

SERVICE REQUIREMENTS

Teachers with at least twenty (20) years of service in the School District who are at least fifty-five (55) years of age, and who are eligible for early or normal retirement under the New Hampshire Retirement System, shall be eligible for the following early retirement incentive program.

NOTICE OF INTENT

A support staff employee must submit written notice of his/her intention to retire under this program to the Superintendent of Schools no later than January 1 of the last full school year of full-time employment. Under extraordinary circumstances, a maximum of one support staff employee per school year may withdraw such notice or submit such notice after January 1.

If more than one support staff employee in a school year seeks to withdraw or submit such notice after January 1, the support staff employee who shall be permitted to withdraw or submit such notice shall be the first support staff employee who notifies the Superintendent in writing of extraordinary circumstances that justify the late withdrawal or submission.

FORMULA

The retirement incentive shall equal one percent (1%) of the employee's last salary times the number of consecutive years immediately prior to retirement that the employee served the School District in a full-time position. However, in no event shall the amount paid to an employee exceed forty percent (40%) of the employee's last salary. July 1, 2006 the retirement incentive percentage shall increase to (1.25%)

PAYMENT

The retirement incentive will be paid as a one-time lump sum in August following the date of retirement.

- **Passed:** Eight in favor, one abstention (Mr. Stack)

On a motion by Mr. Baldwin, seconded by Mrs. Aubrey

- **Voted:** Agree to adjourn the meeting at 11:15 PM
- **Passed:** Unanimous

Respectfully submitted,

Nancy Danahy
School Board Clerk