

Timberlane Regional School Board
Atkinson, Danville, Plaistow and Sandown
New Hampshire

Regular Meeting
May 8, 2008

SAU 55 Office
Plaistow, NH

Call to Order

William Baldwin, TRSB Chair, called the May 8th, 2008 regular meeting of the Timberlane Regional School Board to order at 7:30 pm.

Roll Call was taken

Present: Lori Aubrey, William Baldwin, Stephen Brown, Arlene Champey, Robert Collins, Elizabeth Kosta, Michael Mascola, John Paone, and Emily Weston.

Absent: Lisa Withee

Emily Weston led the board in the Pledge of Allegiance.

Administrators present

Richard La Salle, Superintendent
Charles Coker, Director of Secondary Education
George Stokinger, Business Administrator
Kathy Smith, Assistant Business Administrator

Approval of minutes

- **Motion:** Mrs. Withee made a motion, seconded by Mr. Brown to
- **Voted:** Accept the minutes of the April 17, 2008 Regular and Non-public sessions of the Timberlane Regional School Board with the following changes.
- **Change CINCHS to CHINS on Page three which refers to a legal term "Child in need of services".**
- **Passed:** Unanimous

Delegations and individuals

School Report

Emily Weston extended her congratulations to the Math Team that placed 2nd and Ana Bealo who was recognized as a top scorer in the freshman league and placed overall in 3rd place. She also reported that NEASC will be holding a blood drive on Friday, May 7th. The Timberlane Music and Drama classes will present My Fair Lady this evening, Friday and Saturday. Coffee with the Principal is scheduled for 6:30 PM on Tuesday, May 13th.

Student Council Report

Kevin Zambrano reported student council members are wrapping up another successful school year. Next week student council members will show their appreciation to the teachers with an Ice Cream Social. Gifts will be presented to secretaries, custodians, administrators, nurses and other faculty members. On Tuesday the council members will have big buddy little buddy day and a meeting will be held for the newest student council members. Thursday will be the final Kids Day Out of the

year and Friday the members will travel to the State House for the annual student council state meeting.

Kevin then reported on the new student council officers as follows:

Kevin Zambrano - President

Courtney Yelle - Vice President

Kristen Janowicz - Secretary

Tim Streeter - Treasurer

Maggie Donovan - Historian

Tara O'Brien - Public Relations

Current Business

New Hampshire Retirement System

The board welcomed State Representatives George Winchell and Kenneth Weyler who reported on the New Hampshire Retirement proposed bills that are currently in committee. The proposed bills are presented as a solution for the currently reported deficit by the NHRS. They reviewed the past history of NHRS and the management of the funds. Some of the concerns of the NHRS participants are the medical insurance subsidy, cost of living increases, and years of service. They clarified that the medical subsidy is funded by a separate fund from the pensions and continued that a long term solution needs to be provided for all groups concerned.

They went on to report on the adequate funding of education noting some of the student categories that affect the adequate funding, including but not limited to, free and reduced lunches, English as a second language and special education needs. They will continue to work towards a solution to this problem as well.

School Board Goals

The board reviewed the 2008-2009 proposed goals of the school board.

- **Motion:** Mr. Brown made a motion, seconded by Mrs. Aubrey to
- **Voted:** Accept the goals as presented
- **Passed:** Unanimous

Mrs. Champey asked that the goals be reviewed by the board more frequently.

Policies

Mr. Coker reported the following policies are presented for a first reading;

ACE which has been modified

BHE which is being re-affirmed

DJB which is also being re-affirmed

DJE which has been modified and also needs to be re-affirmed

EBCB which has also been modified and is now a shorter vision

These policies and all the policies are available for the public to view on the Timberlane website.

Mr. La Salle clarified that the policies guide the district in their day to day operations.

GED Option Program

Mr. Coker reported the interest in a new program that will support students who cannot graduate with their class due to a lack of credits. Currently, these students would have to drop out of school and take the GED test. If they passed they would be classified as a drop out with a General Education Diploma. The proposed program would allow the student to remain in school and take the

GED test and if they pass, they can still graduate with their class. Students who express compensatory knowledge should be awarded a diploma. This program could start in the fall of 2009. Mr. Coker believes that this program is beneficial to both students and district as it reduces the drop out rate and could effect approximately 30 students per year. Mr. La Salle expressed his approval of the program and noted that the night division is a positive model that is used throughout the state for alternative paths for graduation.

Truant Officer

Mr. Coker presented a truancy report as requested at the previous meeting. The report outlined student absenteeism for the middle and high school over the past few years. The board discussed whether or not a full time or part time truancy officer was needed to address the problems at the high school. Mr. La Salle clarified that a truancy officer's fundamental role is to

- a) Pick and up and deliver the student to school
- b) Work with the parents to help the situation
- c) Initiate "CHINS" (child in need of services) if warranted. CHINS would be initiated if:
 - 1) Child is out of control of the parents
 - 2) Parents are not exercising their responsibilities

Mr. La Salle went on to say that the profile of a high school drop out is an above average student with a past history of poor attendance.

Mr. Coker suggested a contracted service as needed for the truancy officer.

- **Motion:** Mrs. Champey made a motion, seconded by Mrs. Aubrey
- **Voted:** To research the cost of contracted services for a truancy officer.
- **Passed:** Unanimous

Mr. Stokingier noted a budgeted line item of \$1,100 for a truant officer which had not filled in recent years. He further stated a contracted service must have the ability to initiate a CHINS order. Currently each student that is truant is costing the district.

SRO Evaluation Committee

Mr. La Salle reported Chief Savage has agreed to be part of the committee that will evaluate the Safety Resource Officer; other committee members will be Lisa Withee and Elizabeth Kosta,

Construction Update

Mr. Stokingier reported the last meeting of the high school construction committee was on April 24th and the next meeting is scheduled for May 12th, 2008. The bidding process for the high school construction began on April 23rd and is scheduled to close May 8th, 2008.

The committee is pleased with the architect for the middle school. He (the architect) has done a lot of research for the space and has taken into consideration the ASD population. He took the time to understand the need for certain color schemes in the walls, rugs and ceiling as well as the lighting.

He went on to report that the middle school project cost began at \$191,000 and with the committee's input it is now down to \$170,000. Currently there is funding for \$167,850 of this project leaving a deficit of \$2,810. The committee is waiting for the bids to reduce the project to the funded amount of \$167,850.

He continued to say that the middle school project began with an estimated cost of \$144,000 per the warrant. Once the committee and architect reviewed the entire project the cost increased to \$191,000. The committee and architect worked on reducing costs which brought the cost of the project to \$167,850. Mr. Coker agreed to move \$20,000 from the curriculum budget and Mrs. Lovett provided \$2,000 from the special education budget to support the project. He was able to find the remaining \$1,850 in other areas to bring the total funded amount to \$167,850.

Mr. Stokinger then reported on the Atkinson Academy kindergarten project. He reviewed the cost of the retaining wall and eight foot fence. He then reviewed the costs of site supervision, the fire protection engineer and other unexpected costs of the project.

Administrator

Mr. La Salle reported a waiver has been approved for the Pollard School for the day that they could not attend due to a heating system problem. The Pollard teachers will be required to make up the day but the students will not. He continued by reporting on the district's Annual Yearly Progress results; he explained that the district showed twice as much increase as decline which is positive and he believes it is due to the new math curriculum. A discussion ensued.

Personnel

Mr. La Salle recommended the Board approve the nomination of Robert Dawson for the position of Assistant Principal / Director of Alternative & Continuing Education for the 2008-2009 school year.

Motion: Mrs. Aubrey made a motion, seconded by Mrs. Kosta

- To **accept** the nomination of Robert Dawson, Assistant Principal / Director of Alternative & Continuing Education
Passed: Unanimous

Mr. La Salle recommended the Board approve the nomination of

Julie Anderson	TRMS Grade 6 Language Arts
John Bosselman	TRHS Social Studies
Daniel Donovan	TRHS PE/Health Teacher
Bridgette Doucette	TRMS Grade 7 Social Studies
Timothy Thomas	TRHS Chemistry

Motion: Mr. Mascola made a motion, seconded by Mrs. Champey

- To accept the nomination of

Julie Anderson	TRMS Grade 6 Language Arts
John Bosselman	TRHS Social Studies
Daniel Donovan	TRHS PE/Health Teacher
Bridgette Doucette	TRMS Grade 7 Social Studies
Timothy Thomas	TRHS Chemistry
- **Passed:** Unanimous

Mr. La Salle recommended the Board approve the resignation of
Robert LaRoche TRMS Assistant Principal

Motion: Mrs. Kosta made a motion, seconded by Mrs. Aubrey

- To accept the resignation of Robert LaRoche, TRMS Assistant Principal

Passed: Unanimous

Mr. La Salle recommended the Board approve the retirement of
Lucie Lachance Pollard TLC Special Education Teacher

Motion: Mrs. Kosta made a motion, seconded by Mrs. Aubrey

- To accept the retirement of Lucie Lachance, Pollard TLC Special Education Teacher

Passed: Unanimous

Committee and Reports of the School Board

Mr. Brown reported the Community Relations Committee will spread the news of upcoming school events so parents can arrange to attend them. Mrs. Champey attended the policy committee meeting. Mr. Paone noted that Mrs. Withee thought that the committee reports were not being reported and he would like to have them in the minutes. He continued to poll the board to see if their understanding of the block scheduling motion that was passed during the April 17th meeting was to move forward to further investigate block scheduling for the high school. He reported that Mr. Woodworth understood the motion to move forward and implement block scheduling. The board clarified that they need additional information before block scheduling would be considered for approval. Mr. Collins reported that Danville was well represented at the Invention Convention on Saturday, April 5th. The following students Austin Hall, Grade 4, Rory Ceplo, Grade 2, Lindsay Cooper, Grade 3, Matthew Steele, Grade 4, Owen Sweet, Grade 5 and Austin Venegas, Grade 5 all won awards. Congratulations to all the students who enjoyed that convention. Mr. Stokinger reported for Mrs. Withee that the next Facilities Meeting is scheduled for Tuesday, May 13th at 8:30 AM. Mr. Baldwin reminded the board members that the school board will be attending a workshop on Thursday, May 15th.

Correspondence - None

Vendor and Payroll Registers - Done

Other

Mr. Stokinger recommended the board pay the \$15,000 architect fee for Leveillee- Brensinger out of this year's budget. The architect fees are for the middle school ASD renovations. Mr. Stokinger noted that the architect fees were not included in the warrant article presented to the voters in March of this year.

Motion: Mrs. Aubrey made a motion, seconded by Mrs. Kosta

- To approve the payment of architect fees for the middle school ASD room renovations to Leveillee-Brensinger up to \$15,000.

Passed: Unanimous

Mr. Stokinger also reported on the Annual Financial Audit by Plodzik and Sanderson. He directed the board to review the summary of the surplus (page 27) from the 2006-2007 school year. He then directed them to review the auditors summary of results and financial statement findings (page42) noting that all items have been addressed. He also noted that the audit fees will increase next year by 20-40%.

Non-Public Session

- **Motion:** Mrs. Aubrey made a motion, seconded by Mrs. Champey
- **Voted:** To enter into a non-public session 91A:3II (c) at 10:50 pm
- **Passed:** Unanimous roll call

- **Motion:** Mrs. Champey made a motion, seconded by Mr. Collins
- **Voted:** To come out of the non-public session at 12:30 am
- **Passed:** Unanimous roll call

No action was taken during the non-public session.

Having no additional business before the board, Mr. Baldwin adjourned the meeting at 12:30 am.

Respectfully submitted,

Nancy Danahy
Timberlane Regional School Board Clerk