

**TIMBERLANE REGIONAL SCHOOL BOARD**  
**Atkinson, Danville, Plaistow, Sandown**  
**New Hampshire**

Regular Meeting  
May 17, 2007

SAU 55 Office  
Plaistow, NH

Mr. Paone (Chair) called the meeting to order at 7:30 pm

Roll call was taken

**Present:** Mrs. Aubrey, Mr. Brown, Mrs. Champey, Mrs. Kosta, Mr. Luongo, Mr. Mascola, Mr. Paone, Mrs. Withee

**Absent:** Mr. Baldwin and Ms. Weston

**Administrators Present**

Mr. LaSalle	Assistant Superintendent
George Stokinger	Business Administrator
Kathy Smith	Assistant Business Administrator
Peg Ralph	Director of Elementary Education

Mr. Paone led the Pledge of Allegiance.

**Approval of Minutes**

**On a motion by Mrs. Aubrey, second by Mrs. Withee**

- Voted: To approve the minutes of the May 3, 2007 regular meeting with changes.
- Passed: Unanimous

**Delegations and individuals**

None

**Current Business**

**Kindergarten Construction Project**

Mr. Stokinger updated the board on the progress of the Atkinson Academy kindergarten construction project. The addition is currently being framed and the project is running on-time and within budget.

**Kindergarten**

Mrs. Ralph reported the kindergarten committees are meeting weekly and are currently working on organizing the bid process for August delivery of an array of products. Kindergarten registration is ongoing and the professional development committee is looking to schedule kindergarten teachers for summer programs. Mrs. Ralph clarified that staffing will be hired according to enrollment figures as previously proposed.

**Food Service**

Mr. La Salle reported on the food service review committee and listed the following members:

Paula Amante	Elementary Nurse	Chuck Coker	Director of Secondary Ed
Madeline Drew	Secondary Café Worker	Michael Hogan	Principal TRMS
Richard La Salle	Asst Superintendent	Sue Olson	TRMS parent
Debra Rose	Elementary Café Worker	Kim Silva	Wellness Committee
Kathy Smith	Asst Business Administrator	Joan Styrna	Secondary Educator
Christine Travaglini	TRHS parent	Amy Vailancourt	Elementary parent

The committee met on May 8<sup>th</sup> beginning with an overview of the process and then breaking out in to two groups. One group reviewed the two RFP's and the other group narrowed the candidate base to three. Site visits and candidate interviews are scheduled. The next meeting is May 22<sup>nd</sup>, 2007. At the Board's recommendation, Mr. La Salle appointed Emily Weston and Sam Champey (both TRHS students) to serve on the Cafeteria Review Committee.

### Kindergarten Construction Project

Mr. Hughes recapped the construction project and clarified that he is confident the project will be completed within the timeframe allotted. He also invited the Board to visit the construction site noting they will need to wear hard hats while on the premises. Mrs. Withee reported that Heidi Webster complimented Mr. Hughes on his professionalism and is very happy with the construction.

### Middle School Schedule

Mr. Hogan presented a proposal to change the class schedule for the TRMS. He suggested that the schedule increase the per class time to allow additional time for students to relate to the subject and to integrate with technology if possible. Another benefit from this change would be communication with parents, by increasing the number of reports sent home annually from 6 to 8. This schedule will also reinforce teams and students working within teams. Mr. La Salle requested this matter be set on the next agenda and Mr. Hogan to present a summary of the program that would also go to the state for approval.

### NHSBA Resolutions

The resolutions process was discussed and the Board agreed to review the proposed resolutions. No additional resolutions were presented.

### Timberlane Regional High School Water System

Mr. Hughes reported that after a 90 minute lockdown at the TRHS the staff and students utilized the bathroom facilities. With the constant usage of the water supply and no time to replenish the tank the system could not keep up with the demand. The TRHS water system lost its prime and the high school was without water for the remainder of the day. Students were sent home early due to the inability to flush toilets and run water. Mr. Hughes proposed three solutions to address this problem:

- 1) Hydro-fracture which would increase the gallons per minute flow but, the process could cause the current well to close or change the quality of the water.
- 2) New well located in the lower fields and join the two wells. Problems could be again quality of the water and the well could come in dry.
- 3) Replace the current 10,000 storage tank to a fiberglass 20,000 gallon tank. The current tank is older and will need replacement sometime in the near future and the quality of the water would not change.

Mr. Hughes professional opinion option number 3: the replacement of the tank. He will research the solutions and report back to the Board. The Board thanked Mr. Hughes.

### Administrator's Report

Mr. La Salle thanked all that were able to attend the Retirement event on May 16<sup>th</sup> at the Granite Rose. All the retiree's were in attendance and the evening was a smash hit! Thanks to Cathy Belcher, Michelle Auger and Nancy Danahy the night was a complete success.

The district recognized the following retiree's:

Colleen Bovi	Jan Danisvich	Patricia Hodgkins	Alice Lubrano	Robert Mayo
Dr. McDonald	BonnieLou Morton	Christine Noyes	Helen Phinney	Diana Seifert
Maureen Taylor	Lynda Warren	Susan Wolf		

Mr. La Salle read into the minutes the report from Joan Marsillia, School Resource Officer regarding the Lockdown/Sweep conducted in conjunction with the Plaistow Police Department and Timberlane Administration at the TRHS on May, 11, 2007.

"This is a brief summary of the events of May 11, 2007 where a K-9 search of the high school was conducted by local law enforcement officials at the request of the school district. There were five (5) confirmed alerts from the dog teams. Four (4) of the suspected locations were searched by school administrators and nothing was found. The fifth search produced a prescription drug found in a female's purse which was prescribed to that student. This item was confiscated by and addressed through the School Resource Officer and the administration team.

There were two reports of medical non-emergency calls. A 14 year old female student suffered a panic attack and was treated by the Plaistow Fire Department. She was later transported to a local hospital for observation. A K-9 handler was accidentally bitten by his dog during the dogs down time. The trooper was also treated by the Plaistow Fire Department but required only a bandage for his finger.

The exercise took approximately 90 minutes and school resumed its business at approximately 11:00 AM."

A discussion ensued. Mrs. Champey thanked Mr. Woodworth for notifying the parents by the AlertNow system that the lockdown was in place and the early release of the students. Mr. Luongo commented that a few parents did not get a call. Instructions were given to have the parents call the TRHS to correct the contact information in the system. The TRSB was notified of the exercise by Dr. McDonald when he arrived in the office.

### **Personnel Reports**

Mr. La Salle recommended accepting the re-nomination of Linda Chase, TRMS Adjustment Counselor

**On a motion by Mrs. Withee, seconded by Mr. Mascola**

- **Voted:** To accept the re-nomination of:
  - Linda Chase TRMS Adjustment Counselor
- **Passed:** Unanimous

Mr. La Salle recommended accepting the resignations effective June 30, 2007 for the following:

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**On a motion by Mrs. Aubrey, seconded by Mrs. Withee**

- **Voted:** To accept the following resignations with great regret and appreciation for their work effective June 30, 2007;
- Christine Buckley TRHS SPED Teacher LD
- **Passed:** Unanimous

Mr. La Salle recommended approving the leave of absence request for Sandra McKeen effective June 30, 2007, returning August 2008:

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**On a motion by Mrs. Aubrey, seconded by Mr. Luongo**

- **Voted:** To approve Sandra McKeen's leave of absence request effective June 30, 2007, with a scheduled return date of August 2008;
- **Passed:** Unanimous

### **Non-Public session**

**On a motion by Mrs. Aubrey, second by Mrs. Kosta**

- **Voted:** To go into non-public session: 91A: 3.II (c) reputation @ 8:00 PM
- **Passed:** Unanimous

**On a motion by Mrs. Aubrey, second by Mr. Brown**

- **Voted:** Agreed to come out of non-public meeting at 8:45 PM
- **Passed:** Unanimous

**On a motion by Mr. Brown, second by Mrs. Aubrey**

- **Voted:** Agreed to seal the non-public minutes of May 17, 2007 until May 17, 2106.
- **Passed:** Unanimous

### **Committee Assignments**

Mr. Mascola reported he attended the SEREC meeting and was impressed with the organization.

Mrs. Kosta attended the Professional Development and Curriculum committee meeting. The later meeting included revising the goals for the district to include kindergarten.

Mrs. Withee chaired the facilities committee meeting which they discussed the letter received from Danville Fire Department concerned with the parking situation at the Danville Elementary School. Jim Hughes was asked to research a solution to this situation. Teachers will instruct parents where to park when dropping off or picking students up at the school. Facilities tours for TRHS in the 2007-2008 school year is scheduled for September 13 at 7:30 PM to allow budget committee members to attend the tours. Mrs. Champey reported that she received a complaint that toilets at Sandown Central may be using heated water; she asked that this situation be reviewed and corrected if necessary. Mrs. Withee reported the ASD program has concerns regarding available space at the TRHS and will meet to address these concerns.

Mrs. Champey reported the next safety committee meeting is scheduled for Tuesday, May 22 at the PAC. The community meeting will begin at 8:30 AM and the district meeting will follow.

**Reports of School Board** - Board members reported on their attendance at school activities.

**Correspondence Folder** - Done

**Vendor and Payroll Registers** - Approval for payment of retirement obligations outside of the regularly scheduled payments. These monies will NOT reflect district funds, monies will come from private funds. Mr. Stokinger is requested to review and approve the invoices prior to payment.

**On a motion by Mrs. Champey, seconded by Mrs. Aubrey**

- **Voted:** To approve with Mr. Stokinger review retirement obligations outside of regularly scheduled payments.
- **Passed:** Unanimous

**Other**

Mr. Paone adjourned the meeting at 9:30 PM

Respectfully submitted,

Nancy Danahy  
School Board Clerk