

Timberlane Regional School Board

Atkinson, Danville, Plaistow and Sandown
New Hampshire

Regular Meeting
August 21, 2008,

SAU55 Office
Plaistow, NH

Call to Order

At the office of SAU 55, William Baldwin (TRSB Chair) called the meeting to order at 7:30 PM.

Roll Call

In attendance: Lori Aubrey, William Baldwin (Chair), Arlene Champey, Robert Collins, Elizabeth Kosta, Michael Mascola, John Paone, Lisa Withee and Joseph Delfino (student representative).

Absent: Stephen Brown (Vice-Chair),

Administrators in attendance:

Richard La Salle	Superintendent of Schools
Kelli Killen	Director of Elementary Education
Charles Coker	Director of Secondary Education
George Stokinger	Business Administrator
Kathleen Smith	Asst Business Administrator
Donald Woodworth	Principal of TRHS
Michael Hogan	Principal of TRMS
Kathy Dayotis	Principal of Atkinson Academy
Christopher Snyder	Asst. Principal of Atkinson Academy

William Baldwin welcomed the board, administrators and the public back after the summer months.

Approval of Minutes

- **Motion:** Lisa Withee made a motion, seconded by Lori Aubrey to
- Accept the minutes of the June 19, 2009 meeting of the Timberlane Regional School Board with the following correction.
 - On page two, under the Food Service section, in the third sentence remove the word "and" before "staff to accomplish"...
- **Passed:** Unanimous

Delegations or Individuals

Joseph Delfino, student representative to the TRSB reported that fall sports have began and the senior parking passes are being distributed.

Current Business

Grade 7 Ecology Trip

Michael Hogan, Principal of TRMS thanked the board for their continued support. He reported on the renovations of the ASD room noting that it is progressing and should be ready for at the start of school.

He informed the board of an educational program offered by the Ferry Beach Ecology School in Saco, Maine. The program would provide students the opportunity to experience hands-on marine tide pools during an overnight field trip. Mr. Hogan voiced his support of this program and would like to evaluate the experience for future consideration for other teams. The cost of \$55 per student would include meals, lodging and instruction over a two day, one night period. He estimates

that approximately 90 students would attend this program; chaperones are organized and four teachers would work with the students each day. One of the seventh grade teams is requesting the board's permission to attend the two day one overnight program. To defray some of the costs to students Mr. Hogan suggested fund raisers, including magazine sales which are scheduled for the beginning of the school year.

- **Motion: Mr. Mascola made a motion, seconded by Mrs. Withee to**
- To approve the attendance in the Ferry Beach Ecology School program.
- **Passed: Unanimous**

The board requested Mr. Hogan report on the program after the trip. He agreed and thanked the board for their support.

Opening of School

Mrs. Killen reported the activities that the elementary staff has accomplished over the summer including the summer programs at Danville school, an Eagle Scout project completed at the Pollard school, the recreational program at Sandown Central and a teacher mentoring program at Sandown North. Mrs. Killen introduced Principal Kathie Dayotis and Assistant Principal Christopher Snyder of Atkinson Academy. She went on to say the elementary staff focused on support of the student's learning over the summer. She reviewed the professional development that the teachers participated in as well as the curriculum work that was accomplished over the summer months. She concluded with the aspiration of each school for the up coming school year and thanked Mr. Coker for his support as a friend and mentor.

Mr. Coker reported on the accomplishments of the middle and high school staff noting their professional development work over the summer. He continued reporting that the high and middle school both had renovation work done this past summer and the projects are coming to a close just in time for the start of school. The fall sports programs are underway and he welcomed the new staff. The teachers will be back at school on August 27th with a healthy kick off to the school year with a two mile wellness walk at the high school track starting at 7:30 am. He invited the board to join them.

Mr. La Salle welcomed the new staff including Angelo Fantasia, Athletic Director, Kelli Killen, Director of Elementary Education, Christopher Snyder, Assistant Principal of Atkinson Academy and then congratulated Kathy Dayotis' promotion to Principal of Atkinson Academy, Robert Dawson to Assistant Principal in charge of the Evening Division, and Jacqueline Oros to Assistant Principal at TRMS. He also welcomed back Janet Hart, as Curriculum Coordinator at the Middle School.

He went on to report that Tom Tanner from Café Services will be leaving for a new position and that Mike Lewis, who was ill last year, will be temporarily working with us throughout the district. Mr. La Salle noted he is pleased with the hiring of forty teachers and staff. The process was improved this year and the results are wonderful. The quality of candidates was improved and the staff worked hard on the hiring process.

Mr. La Salle complimented the technology team on accomplishing their goals of completing the unification of the Timberlane systems to an enterprise network. New servers were installed at Danville, Sandown and Atkinson Academy. Desktops and laptops with docking stations were delivered around the district noting the docking stations were purchased by a grant. He continued that Microsoft Office 2007 was installed on the server as well as safety hardware. The SharePoint

site has also been upgraded, which will include a school board site. There is a new district wide domain which will now provide consistency throughout the district.

Suspension Authorization

Mr. La Salle informed the public that accordingly to RSA 193:13 the school board grants Superintendent and the Assistant Superintendent the authority to suspend students for a period in excess of 10 school days. The Superintendent has already granted to the building principals the authority to suspend up to 10 school days, but the board would need to grant authority to the Superintendent for beyond those 10 days.

- **Motion: Mrs. Champey made a motion, seconded by Mr. Mascola to**
- To authorize the Superintendent and his delegates to suspend students for a period in excess of 10 school days but not more than 20 school days.
- **Passed: Unanimous**

Summer Projects around the District

High School

George Stokinger, Business Administrator reported the renovations to the high school, creating the new chemistry and physics labs, are in their final stages. They are completing a recently created "punch list" of minor tasks to be completed to finish the project including installing a video and projection system. A glass wall has been installed at the interior entrance to the cafeteria which will reduce the noise levels in the halls as well as improve the air quality of cafeteria space. The other projects that are completed are the gym lighting, and window replacement in the east front side of the building. Phase I of the locker replacement project is scheduled for completion on August 28th. The girl's locker room renovations will need to be re-scheduled.

Middle School

Mr. Stokinger continued to report on the middle school renovations to the ASD rooms. He noted that this project is a few days behind schedule but he is confident it will be ready for the start of school on Tuesday, September 2nd. Ventilation installation should be completed in the next day or two and then they will see a significant change to the space. The nurse's space has been renovated and the cafeteria door has been replaced. Room 1111 has also been renovated.

Atkinson Academy

Phase II of the sprinkler project at Atkinson Academy is complete along with the removal of an old oil storage tank, tree work along the property line and the removal of the ductless air conditioner unit in room 105.

Danville School

The boy's and girl's restrooms have been renovated. Still in progress are the rear parking lot lighting project and the relocation/ventilating of the kiln.

Performing Arts Center

Engineers are working to complete the lightning protection project.

Pollard School

The main office is renovated and the nurse's area is re-configured. The boy's restroom plumbing renovation project is complete however, the TLC closet space is a work in progress and should be completed for the start of school.

Sandown Central

The boiler room roof has been repaired.

SAU Office

Carpeting has been replaced in the hallways of the SAU office completing phase two of the project.

The board expressed their appreciation for a job well done to Mr. Stokinger and his staff.

Mr. Stokinger answered Mr. Mascola's concern regarding energy costs by explaining that he will be going out to bid within the next few weeks for fuel oil and electricity.

Administrator's Report

Long-range Plans

Mr. La Salle reported to the board long range planning for capital improvement and the comprehensive study of long term needs will provide solid information to the correct experts. This will provide us with the information needed to make the decisions to build, renovate, reconstruct or repurpose district buildings.

Strategic Planning

The school community will work together to determine where the district should be in five to ten years from now. This report is approximately 70% complete and Mr. La Salle is looking forward to the presentation in October to the community and the school board.

New England Association of Schools and Colleges has completed their ten year cycle of the self evaluation and peer review of the high school. This report will be released to the newspaper and will be in the town libraries for the public and the entire staff to review.

The middle school is completing their self assessment with a scheduled report date in late 2008 from the visiting team. This information is helpful in long range planning.

The draft from Lavallee Brensinger Architects outlining the scope of work for the consolidation options and conceptual planning for Sandown Central and North were presented to the board for their consideration. Also presented to the board was a second draft proposal of services from Lavallee Brensinger Architects for the middle and high schools facilities assessment and conceptual planning.

Mr. Collins inquired if the reports from NESDEC and Lavallee Brensinger Architects will be a duplication of efforts, Mr. La Salle clarified that he is working with both parties to reduce any duplication of efforts for a cohesive presentation. He outlined that NESDEC will review the district from an educational point of view where Lavallee Brensinger Architects will decipher the building needs.

Mr. La Salle asked he board to review the Lavallee Brensinger Architect's documents and be prepared at the next meeting to make decisions on these reports. Any questions can be directed to Mr. La Salle via email so he can work with Lavallee Brensinger to get those questions answered promptly.

Personnel Report

Mr. La Salle recommended the nomination of Helena England for a 60% position at the TRMS as a Reading Specialist.

- **Motion: Mrs. Champey made a motion, seconded by Mrs. Kosta to**
- **To approve the nomination of Helena England as TRMS Reading Specialist**
- **Passed: Unanimous**

Mr. La Salle recommended accepting the resignation of Richard Sculley TRMS Math Teacher who has been with the district for seven years.

- **Motion: Mrs. Champey made a motion, seconded by Mrs. Aubrey to**
- **To accept the resignation of Richard Sculley, TRMS Math Teacher**
- **Passed: Unanimous**

The board requested a copy of Mr. Sculley's resignation letter to be included in the next TRSB packet.

Committee/TRSB Member Reports

Mrs. Aubrey attended the strategic planning committee; Mrs. Champey met with the TTA negotiation committee and she reported the policies committee will have a few policies for the board to review for change in the next few meetings. Mr. Paone advised the board to be cautious in their traffic pattern change at the high and middle schools that have been set for opening day. He reported that in the past he was part of a committee that closed off one of the entrances and the traffic back-up along Linebrook Road. Mr. La Salle reaffirmed that the traffic pattern change decided by the board at last year's meetings is to create a safer traffic pattern at the schools.

Mr. Collins is hoping that the community relations committee will have a report down the road for the board and the public to review. Mr. Delfino reported there will a fund raiser car wash at Atkinson community center for the Model UN team; on August 23rd all donations are welcome.

Other

Mr. Mascola asked if the board would re-visit the topic of how parking permits are issued at the high school. Mr. Coker reported all committees meeting schedules and minutes will be posted on the Timberlane website.

Non-Public Session

- **Motion:** Mrs. Champey made a motion, seconded by Mrs. Kosta
- **Voted:** To enter into a non-public session 91A:3II (c) at 9:00 pm
- **Passed:** Unanimous roll call

- **Motion:** Mrs. Champey made a motion, seconded by Mr. Paone
- **Voted:** To come out of the non-public session at 9:35 pm
- **Passed:** Unanimous roll call

Chairman Baldwin adjourned the meeting at 9:35 pm.

Respectfully Submitted,

Nancy Danahy
TRSB Clerk