

Timberlane Regional School Board

Atkinson, Danville, Plaistow and Sandown
New Hampshire

Regular Meeting
September 4, 2008

SAU55 Office
Plaistow, NH

Call to Order

At the office of SAU 55 Stephen Brown (TRSB Vice-Chair) called the meeting to order at 7:30 PM.

Roll Call

In attendance: Lori Aubrey, Stephen Brown (Vice-Chair), Arlene Champey, Robert Collins, Michael Mascola, John Paone, Lisa Withee and Joseph Delfino (student representative).

Absent: William Baldwin (Chair), Elizabeth Kosta.

Administrators in attendance:

Richard La Salle	Superintendent of Schools
Charles Coker	Director of Secondary Education
George Stokinger	Business Administrator

Stephen Brown led the Board in the Pledge of Allegiance.

Approval of Minutes

- **Motion: Lisa Withee made a motion, seconded by Lori Aubrey to**
- Accept the minutes of the August 21, 2008 meeting of the Timberlane Regional School Board with the corrections
- **With no further discussion the motion passed seven in favor, Stephen Brown abstained**

- **Motion: Lori Aubrey made a motion, seconded by Arlene Champey to**
- Accept the non-public minutes of the August 21, 2008 meeting of the Timberlane Regional School Board.
- **With no further discussion the motion passed seven in favor, Stephen Brown abstained**

Delegations or Individuals

Joseph Delfino, student representative to the TRSB reported the newly installed wall in the cafeteria is reducing the noise level in the corridor. Some students state they did not receive the communication regarding the price increase of the lunches. Another concern is the rules on electronic devices in the class rooms. His understanding of the rule is if a student is caught using an electronic device the Teacher will confiscate the device and call for an administrator to come to take the device until the end of the day. Some students do not think administrators should be called for this minor infraction of the rules. They believe the rules are not clear on when and where you can use electronic devices. Mr. Coker clarified electronic devices cannot be used at all during the school day and it is stated in the handbook.

Mr. Delfino noted the new traffic pattern seems to be working with some backups in the morning on routes 121A and 125 with only minor delays on East Road., The student parking is running smoothly.

Current Business

Opening of School

Mr. La Salle visited all the schools on opening day and was happy to report it was a delightful opening of the schools. The first graders were old pro's and confident as they filed into school. Even the kindergarteners were happy and confident as well. The administrators produced a master schedule that seems to satisfy most students. Due to misinformation from the manufacturer some of the new lockers at the high school were not able to be opened, we are expecting corrected information from the manufacturer. The glass wall that was installed in the cafeteria reduced the noise level in the corridor. Renovations at the middle school's reading room and nurse's office are a good use of space. The sprinkler system at Atkinson Academy is finally completed and the fields throughout the District look great. Fall sports have begun and band camp was a success. Soccer won their first game and football will kick off their first game on Friday, September 12th here at home.

You can feel the enthusiasm in the schools as teachers are looking forward to a new year with renewed passion and excitement.

Dean Zanello and his staff will be setting up laptops at the schools when the laptop carts arrive.

District Consultant, Dr. Lalley, is working on the Timberlane Regional School District strategic plan.. The preliminary draft is expected to be available in November or December. Mr. La Salle discussed a long range plan timeline.

Overall it was a spectacular opening of the school year with congratulations to the support staff, secretaries, custodians, administrators and teachers.

Walker Fund Grant

Mr. La Salle reported the district is in receipt of a \$6,445.50 grant for the purchase of a projection system and student shutter cases. The projection system will display in three dimensional high definitions so students can simulate all views of a project. RSA 31:95 requires all grants in excess of \$5,000 be approved by the school board.

- **Motion: Mrs. Champey made a motion, seconded by Mr. Mascola to**
- To approve the Timberlane Regional School District to move forward and accept the Walker Grant.
- **With no further discussion the motion passed unanimously**

NESDEC Proposal

Mr. La Salle informed the public the Lavallee-Brensinger Architect proposal is a process. Phase one is the careful analysis of what the district has and options available. Cost estimates would be presented to the board to make an informed decision. If approved, phase two would be the design stage with exact tasks and costs. Phase three is the public information and moving forward to the bonding of the project.

He is confident that an informed decision by the board can be made once the NESDEC and Lavallee-Brensinger Architects report are reviewed.

Mrs. Champey inquired if the board could ask Lavallee-Brensinger for a cost per meeting or is it a package type structure? Mr. La Salle explained there are two types of meetings included in these estimates. The first type is for the public presentation that can be calculated hourly. The second

type is a working meeting where a breakout is not available. Mrs. Champey clarified that the board was not considering Task number four at this time.

- **Motion: Mr. Collins made a motion, seconded by Mrs. Champey to**
- To approve up to \$82,400 for Lavallee-Brensinger Architects Capital Assets reports of the high and middle schools in Plaistow.
- **With no further discussion the motion passed unanimously**

The conceptual planning/consolidation service proposal from Lavallee Brensinger for Sandown North and Sandown Central was presented to the board for consideration. Mr. La Salle reported Sandown elementary schools enrollment is expected to decline over the next several years. This year the teacher count was reduced by one at Sandown North. Sandown Central is an older school with eight classrooms.

Questions that the board can now consider are, if this is the time to look at consolidation of the two Sandown schools? Can the parking issue be solved at Sandown North? Can classrooms be constructed at Sandown North to accommodate the Sandown Central population?

Mr. La Salle expressed his concern with the current process of students moving from Sandown North to Sandown Central and then to the Middle school. He posed the questions, is this too many transitions for these students? He continued to elaborate that the economics will need to be considered. A modest addition to Sandown North may save the district money for the cost of operation at Sandown Central.

- **Motion: Mrs. Aubrey made a motion, seconded by Mr. Mascola to**
- To approve up to \$11,600 for the Lavallee-Brensinger Architects proposal for conceptual planning/consolidation for Sandown North and Sandown Central schools.

DISCUSSION: Mr. Collins inquired what the amount is that the district has set aside for these services including the cost for the proposal from Lavallee-Brensinger for the middle and high facilities assessment and conceptual planning. Mr. Stokingier informed the board that a total of \$94,000 is available in the Capital Project fund. Discussion ensued at which time Mr. Collins iterated he was not comfortable approving an amount greater than what Mr. Stokingier explained was set aside for this project.

➤ **MOTION WITHDRAWN**

- **Motion: Mrs. Aubrey made a motion, seconded by Mr. Mascola to**
- To amend the motion to approve up to \$82,400 for Lavallee-Brensinger Architects Capital Assets reports of the high and middle schools in Plaistow.
- **With no further discussion the motion passed unanimously.**

- **Motion: Mrs. Aubrey made a motion, seconded by Mr. Mascola to**
- To approve up to \$94,000 for Lavallee-Brensinger Architects Capital Assets reports of the high and middle schools in Plaistow and the central and north schools in Sandown.
- **With no further discussion the motion passed unanimously.**

Mr. Brown inquired what would happen to the Sandown Central building in the middle of the town of Sandown if a consolidation was considered for the two Sandown schools. Mr. La Salle clarified that the four towns that make up the Timberlane district own the land and building. He believes it is a

desirable space and a long term lease or sale should be considered. Mr. Brown would like to include site proposals in all discussions on the Sandown schools. Mr. Collins would like to see all the information at one time to make an informed decision.

Mr. La Salle educated the board on the Comprehensive Capital Improvement Report for Short, Medium and Long term planning for the district. The board discussed options the district may consider including assessment of all schools for their quality of space, consideration of use, maintenance, etc.

The school community will work together to determine where the district should be in five to ten years from now. This report is approximately 70% complete and Mr. La Salle is looking forward to the presentation to the community and the school board in October.

Mr. La Salle explained the importance to have the public committed to any long term project. Right now the district is gathering information to understand if it is an appropriate time for these decisions. If the decision was made for a twenty year bond the project would need public support. For a bond the twenty year span is a roller coaster ride that requires continued support during the good and bad times. The pro and cons of the project would be decided by the community. Now is a good time to secure high quality firms since they are readily available. Decisions should be considered in November

Mr. Brown read the following except from the code of discipline (located on the District website) regarding electronic equipment:

10.2 Electronic Equipment

Timberlane strives to set high educational standards, challenging learning experiences and opportunities to all students. For this reason radios, CD players, MP3 players, cell phones, laser lights or any other form of electronic equipment are not permitted during the school day (7:20 to 2:10). If these items are being used during the school day, they will be brought to the main office where they may be picked up at the end of the school day. Note: Any exceptions must be cleared through administration.

First Offense:

- a. Confiscation of the item
- b. Returned at the end of the day

Second Offense:

- a. Confiscation of the item
- b. Parent notification and item retrieved by parent

Third Offense:

- a. Confiscation of the item
- b. Parent conference
- c. Administrative detention

Any subsequent offense may result in suspension. Any other violations will result in SAC at the discretion of administration.

10.2 Electronic Equipment

Timberlane strives to set high educational standards, challenging learning experiences and opportunities to all students. For this reason, the use of radios, Walkmans, CD/tape players, or

other electronic devices is limited by classroom teacher and administrative directives during the school day (7:20 to 2:10). If these devices are used at inappropriate times and/or contrary to teacher or administrator directives, they will be confiscated, sent to the main office, and returned at the end of the school day to the student or at a later time to parents.

Students are not allowed to use a beeper or a cellular phone during the school day (7:20 to 2:10). If a student violates this directive, his/her device will be brought to the main office where it may be picked up at the end of the day. Any student who continues to violate this policy will be subject to further disciplinary action.

Personnel Report

Mr. La Salle recommended the nomination of Nicole Freligh for the TRMS as an Enrichment Teacher.

- **Motion: Mrs. Champey made a motion, seconded by Mrs. Withee to**
- **To approve the nomination of Nicole Freligh as TRMS Enrichment Teacher**
- **With no further discussion the motion passed unanimously.**

Mr. La Salle recommended accepting the resignation of Monique Flynn Danville Special Education Teacher.

- **Motion: Mr. Mascola made a motion, seconded by Mrs. Aubrey to**
- **To accept the resignation of Monique Flynn, Danville, Special Education Teacher**
- **With no further discussion the motion passed unanimously.**

Committee/TRSB Member Reports

Mrs. Withee noted the facilities meeting is scheduled for Tuesday, September 16th at 8:30 am at the SAU office. The facilities tours of the schools will begin on September 11th the Budget committee is invited to accompany the tours. Mr. Stokinger will communicate the time of the tour to the board and the budget committee. Mrs. Champey reported the policies committee meeting is scheduled for September 10th at 4:30 pm, the negotiation committee for the TTA contract next meeting is scheduled for September 15th. Mrs. Champey informed the public that the athletic schedules on the website are downloadable.

Mr. Coker is hoping that all the committee meetings will be posted on Friday, September 5th.

Vice-chair Stephen Brown adjourned the meeting at 9:05 pm.

Respectfully Submitted,

Nancy Danahy
TRSB Clerk