

TIMBERLANE REGIONAL SHOOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

Regular Meeting  
December 15, 2005

SAU 55 Office  
Plaistow, NH

Mrs. Champey called the meeting to order at 7:35 p.m. Roll call was taken.

**Present:** Mrs. Aubrey, Mr. Baldwin, Mrs. Champey, Mrs. Kosta, Mr. Luongo, Mrs. Miller, Mr. Stack, Mrs. Withee

**Absent:** Mr. Brayall

Kelsey Janowicz, Student Council, led the meeting in the pledge of allegiance

**Administrators Present**

Douglas McDonald	Superintendent
Richard LaSalle	Assistant Superintendent
George Stokinger	Business Administrator
Charles Coker	Principal TRHS

**Approval of Minutes**

On a motion by Mrs. Aubrey, seconded by Mrs. Withee

**Voted:** To approve the minutes of the regular meeting of December 1, 2005 with the following corrections

- Page 1, Approval of Minutes, Corrections, Proposed Budget section, add a "t" to change Budge to Budget.
- Page 2, Facilities, third paragraph, change caskets to gaskets.

**Passed:** Unanimous

**Delegations and Individuals** – Kelsey Janowicz, Student Council member reported the Student Council held their holiday party last weekend. Plans are currently being made for events after midterms.

Ms. Janowicz also reported on the donations for "Mealey's Meals", the chorus concert this past week. Winter sports games have began and the orchestra and band concerts are scheduled for next week. Ms. Janowicz wanted to remind the public of the Holiday Show that is scheduled for December 16 at 7:00 PM at the Performing Arts Center.

**Current Business**

**New Hampshire Bond Bank Representative** –Ms. Sheila St. Germaine of the New Hampshire Bond Bank presented the District with a check for \$155,569, which is the amount of advance refunding due to the refinancing of District bonds. The TRSB thanked Ms. St. Germaine. Dr. McDonald thanked the TRSB and the taxpayers.

**Emergency School Closing Communication System** – Mr. Stokinger reported on the Saf-T-Net presentation (a rapid notification service) to the Safety Committee. The service "AlertNow" has the ability to communicate to (6,000) six thousand parents, guardians, etc. within one minute, and then generate a report of the calls that were not answered. The system can deliver a message to select groups depending on the data that is loaded into the computer system. This service can be retained for a flat fee or on a per call basis. Mrs. Champey (a member of the Safety Committee) expressed its recommendation and added she believes this would have a positive impact on the staff, administrators, etc. The system has the ability to load up to five contact numbers per student, report on answered vs. not answered calls or machine response. This method of communication with families in the district will not tie up district phone lines and is an Internet based system with live operators. Mrs. Champey noted it is a good tool that will increase communication, reduce amount of paper for notices, add another level of security with rapid notifications and reduce the time that staff would have to make all these calls. Mr. Baldwin questioned the cost, Mr. Coker noted that he currently retains an automatic dialing system which currently costs \$1,200 per year which would be included in the Alert Now program, two telephone lines that are used now for daily communication would not be tied up by the approximately 200 call made per day.

On a motion by Mrs. Aubrey, seconded by Mrs. Miller

**Voted:** To move the Saf-T-Net, Alert-Now system forward.

**Passed:** Seven in Favor, One Abstained (Mr. Baldwin)

**2006-2007 TRSD Proposed Budget** – Dr. McDonald reviewed draft # 6 for the proposed 2006-2007 budget noting the major budget factors are increases in salaries and benefits, enrollment and costs for facilities and other programs. The difference between the proposed budget and the default budget is \$716,104. The proposed budget will be presented to the Budget Committee on Thursday, December 22, 2005.

Mrs. Miller again requested a report detailing all federally mandated costs per student and/or to the district. Dr. McDonald noted the request and will work on organizing this request.

On a motion by Mr. Stack, seconded by Mrs. Kosta

**Voted:** To move forward the proposed 2006-2007 budget of \$53,207,448.

**Passed:** Unanimous

**Facilities** – Mr. Stoking updated the following facilities projects:

- Speed bumps at the TRHS have been lowered
- Boiler project at the Pollard School, estimated costs for two million BTU high efficiency boilers \$87,055 minus incentive rebate from Northern Utilities of \$24,200 results in a net costs to the district of \$62,855 minus \$18,900 which is the cost of the repair to the older boiler leaves an incremental cost of replacement over repair at \$49,955.

The School Board expressed their appreciation and commended Mr. Hughes and Mr. Stoking as well as Mr. Derek Bucker and Mr. Andrew Turko of Northern Utilities.

- Lockers at the TRHS are scheduled to be repaired during winter break
- Sandown Central, vinyl siding project is 90% complete
- Security update, security locks at TRHS are installed
- The Plaistow Road Agent is concerned regarding the snow mounds along Greenough Road. Maintenance Department is correcting the situation by having snow mounts reduced and the snow removed
- Snow blower has been delivered to the Pollard School as requested
- Camera at Sandown Central was installed
- Security camera project for the TRHS, Mr. Stoking re-capped the three proposals received from seven vendors provided with bid specs. Mr. Stoking then recommended One Source Security based on our prior experience with this vendor. We have been happy with their work and suggest that the minor difference in price is a sound investment to have one vendor servicing the two systems.

On a motion by Mr. Stack, seconded by Mrs. Withee

**Voted:** To authorize One Source Security to install camera system at the TRHS according to bid specs.

**Passed:** Unanimous

Non-Meeting – 8:45 PM to 9:15 PM to discuss Timberlane Teachers Contract negotiations.

### **Ratification of Timberlane Teachers Contract –**

On a motion by Mr. Baldwin, seconded by Mrs. Aubrey

**Voted:** To ratify Timberlane Teachers Contract subject to final review by TRSB Chair Person (Arlene Champey), Superintendent (Dr. McDonald) and Assistant Superintendent (Mr. LaSalle)

**Passed:** Seven in Favor, One abstention (Mr. Stack)

**Warrant Articles** –Dr. McDonald clarified the Deliberative Session is scheduled for Thursday, February 9<sup>th</sup> at 7:00 PM at the PAC. Voting is on Tuesday, March 14, 2006, town-voting location and times will follow. He then reviewed the upcoming vacancies for the TRSB noting Atkinson, Plaistow and Sandown all have a member term open. The Budget Committee vacancies are also for Atkinson, Plaistow and Sandown. All positions are three-year terms.

Dr. McDonald then reviewed the operating budget proposed for \$53,207,448 and noted the default budget of \$52,491,344. He then reviewed article three, Timberlane Teachers Association noting salary, longevity, performance pay, insurance and professional development. Article 4 – Authorization for special meeting on cost items was discussed as well as capital reserve fund and general acceptance of reports. Dr. McDonald then reviewed all the legal dates for the 2005-2006 school year.

- 1/5/06 Deadline for finalization of cost items CBSs to be presented at annual meeting.
- 1/12/06 Public Hearing at 7:00 PM at PAC
- 1/25/06 First day of filing period for candidates
- 2/3/06 End date for filing period of candidates
- 2/9/06 Deliberative Session at 7:00 PM at PAC (snow date of 2/10/06)
- 3/14/06 District voting on budget/bond and elections

**Administrator's Report** – Dr. McDonald informed the public that Mr. Michael Sorter was elected into the Soccer Hall of Fame and stated it was well deserved. Dr. McDonald then recapped his excellent experience on his NEASC visits to Japan and Indonesian.

Mr. LaSalle thanked the maintenance crew for all their hard work during the inclement weather.

**Personnel Report** - Dr. McDonald recommended with regret and appreciation accepting the retirement of Joean Griffin, Director of Elementary Curriculum Instruction and Assessment. Mrs. Griffin has been with the district for 23 years.

On a motion by Mrs. Aubrey, seconded by Mrs. Kosta

**Voted:** To accept with much regret and appreciation the retirement of Joean Griffin effective 6/30/2006.

**Passed:** Unanimously

Also recommended was the retirement of Elaine Glod, Teacher at the Danville Elementary School, with 21 years of service and Kathleen Raymond, Teacher at TRMS with 29 years of service with the District, effective 6-30-2006.

On a motion by Mr. Baldwin, seconded by Mr. Stack

**Voted:** To accept with regret and appreciation the retirement request of Elaine Glod and Kathleen Raymond.

**Passed:** Unanimously

**Committee Reports** –Mrs. Aubrey attended the Safety and Facility Committee meetings. Mr. Stack confirmed the next Curriculum Committee meeting is scheduled for January 11, 2006 at 7:00 PM in the TRMS Library. Mrs. Withee attended the Safety and Facility Committee meetings. Mrs. Kosta updated the public on the Future Planning Committee. Mrs. Champey noted at the Safety Committee meeting the SMART School Tool was presented, it is software which provides an interactive web-based program for vulnerability assessment, identifying potential risks for multiple hazards which Mrs. Champey feels will help improve safety and security at the schools. The program is currently available at no cost; the Committee will await the feed back from the principals after they utilize the SMART School Tool. Also discussed were the needs to standardize identification badges, noting this issue will be discussed at the next meeting. Next Safety Committee meeting is scheduled for February 7, 2006 following the community meeting at the PAC, which begins at 8:30 AM. The Transition Committee meeting was discussed. Future Planning was also discussed and Mrs. Champey thanked Dr. McDonald and Mr. LaSalle and other members of the negotiation team. Mrs. Aubrey clarified that the water is safe at all Sandown Schools.

**Reports of School Board** – Board members reported on their attendance at school activities.

**Correspondence Folder** – None

**Vendor and Payroll Registers** – Reviewed

**Other Business** – Mr. Baldwin noted on December 17, 2005 the Atkinson Academy and the Atkinson Police Department will host a day care set up for parents to shop between a certain time frame. Parents are urged to contact the school because attendance is limited.

On a motion by Mr. Luongo, second by Mr. Baldwin

Voted: To adjourn the meeting at 9:45 PM

Passed: Unanimous

Respectfully submitted,

Nancy Danahy  
School Board Clerk