



TRHS (603) 382-6541 x233 FAX: (603) 382-0184 dzanello@timberlanehs.com

## TRSD Television Production Request Form

Event: \_\_\_\_\_

Location: \_\_\_\_\_ Room: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time: \_\_\_\_\_

### Services Requested:

\_\_\_\_ Videotaping of event for archive purposes only

\_\_\_\_ Videotaping of event to air on TEN

\_\_\_\_ Videotaping of event to air on TEN, and live broadcast on TEN (PAC Auditorium only)

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please return this form to Dean Zanello at TRHS at least two weeks prior to your event.

Equipment may be picked up and returned at TRHS on Tuesdays and Thursdays.

*T.E.N. and Timberlane TV (TRHS Student TV Club) strive to videotape as many events as possible, and we provide this service to TRSD organizations on a voluntary basis. However, we rely heavily on students and we cannot guarantee camera operators will be available for your event. Please note that some performances may contain copyright materials that may not be broadcasted on TEN. We will use our own discretion in making program scheduling decisions for TEN.*