

# Timberlane Regional High School

## Hall of Fame

### Criteria and Procedures

#### **Purpose**

The purpose of the Timberlane High School Athletic Hall of Fame is to recognize and honor those Timberlane High School athletes, coaches, administrators and contributors who excelled in their respective sports or coaching/support roles and who helped to bring honor, recognition, distinction and excellence to Timberlane High School by their conduct both on and off the field (or court) of competition. This recognition will foster a spirit of pride and sense of community as well as serve as a historical account of the athletic traditions of Timberlane High School. The nomination and induction process shall be held no more than every two years.

#### **Composition of Hall of Fame Board**

Hall of Fame Board members shall be appointed by the Athletic Director and shall serve four (4) years (2 selection cycles). Board members are not eligible to submit nominations for Hall of Fame inductees.

#### **Composition of Selection Committee**

The Selection Committee shall consist of at least three (3) Hall of Fame Board members chosen by the Athletic Director. Selection Committee membership will remain anonymous in an effort to mitigate any community pressure during the selection process. Selection Committee members may be asked to serve through two (2) selection cycles.

#### **Eligibility for Nomination**

Athletes are eligible for nomination five (5) years after their year of graduation and must be citizens in good standing within their current school, career, or life situation. Special circumstances may be permitted as determined by the Board. Athletic nominees must have competed and excelled in a New Hampshire Interscholastic Athletics Association-sanctioned varsity sport. Recognized accomplishments will include individual (All State, All NE, All-American,) and team accomplishments, individual school or team records held, and impact on teams and the overall athletic program at Timberlane High School during the nominee's era and any accomplishments thereafter.

Nomination is also open to coaches, administrators, teams and contributors who have participated with distinction and/or made significant contributions (contributor) to athletics at Timberlane High School, as evidenced, for example, by the success of their teams and the acknowledgment of their former student-athletes. Coaches or administrators shall be eligible for nomination beginning five (5) years after they have left Timberlane High School, or in special circumstances as determined by the Board.

Contributors will also be considered for nomination based upon their service and dedication to the athletic programs at Timberlane High School.

### **Nomination Process**

A candidate may be nominated for Hall of Fame membership by any member of the Timberlane community. Formal nomination shall be made using the nomination form. A completed Nomination Form must be received by the Athletic Department located at the Timberlane Regional High School by January 31<sup>st</sup> of an induction year. Application packets will be sent to the nominee by the Athletic Department unless otherwise noted on the Nomination Form. One application shall be completed per candidate. All applications are to remain confidential and to be shared among the members of the Hall of Fame Board only. Information relating to a nominee's career statistics, records, achievements, etc. must be supported by accompanying documentation or sources cited so that the information may be verified independently. All completed Application Packets shall be received by the Athletic Department by March 31st of the induction year. Both the Nomination Form and the Application Packet are available on the Athletic Department web site (<http://www.timberlane.net/athletics/>).

Any nominee who is not selected for induction shall automatically be reconsidered for three selection cycles. The Athletic Director will notify any nominator and their nominee in writing if not selected.

### **Selection Process**

The Hall of Fame Board shall meet within thirty (30) days of the submission deadline in order to review applications and select candidates for final consideration by the Selection Committee. Subsequent meetings shall be scheduled as needed.

A quorum for any Board meeting in which selection of nominees shall take place shall be a majority of members present. Each Board member shall have one vote and all votes shall carry equal weight. The Athletic Director shall serve as Chairman of the Board and shall preside over each meeting. A Vice-Chair may be appointed if deemed necessary by the Board.

A nominee must receive a total number of votes equal to seventy-five percent (75%) of the Board members present at a selection meeting in order to be forwarded to the Selection

Committee for further consideration. Such nominee(s) forwarded to the Selection Committee shall be deemed a selection candidate(s) for consideration of induction into the Timberlane Hall of Fame.

### **Selection Committee Process**

The Selection Committee shall meet within fourteen (14) days of the final Board selection meeting to review the selection candidate finalist list. The Selection Committee shall, by majority and voice vote, select inductees from the candidate final list to the Timberlane Hall of Fame. The voting results shall be reported solely to the Hall of Fame Board membership by the Athletic Director within fourteen (14) days of the vote.

It is important to note that it is possible no selection candidates could be selected for induction in any given selection cycle. Selection candidates shall be notified in writing of their induction status after the vote.

### **Induction Ceremony**

The induction ceremony shall be at a time and a place designated by the Board. The induction ceremony shall consist of a banquet or dinner for the inductees and their families and shall be open to the public. A fee may be charged for members of the public wishing to attend.

### **Hall of Fame Awards/Memorabilia Display**

Inductees shall receive a personalized Hall of Fame plaque. A second plaque will be displayed at the Timberlane Regional High School.

\*These procedures will be reviewed by the Hall of Fame Board on an annual basis.