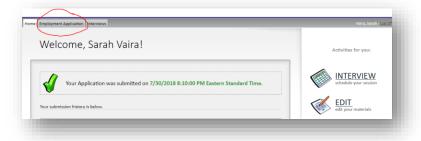


VOLUNTEER APPLICATION FOR ATHLETICS

There is a new process for accepting volunteer applications (January 2018). Listed below are some steps below that will help the process to move along efficiently:

1. Candidate should create an Applitrack account, then go to Employment Application. Start here: <u>https://www.applitrack.com/timberlane/onlineapp/default.aspx</u>



2. In the Employment Application the applicant should select "HS Volunteer" or "MS Volunteer" job posting.

Timber	lane Regional/Hampstead School District - Employment Application
Home Employment Application Interviews	
Navigation:	Location: Usinvie Elementary <u>] JobID 2691</u> : Special Education Paraeducator Location: Timberlane Regional High School
1. Personal Info	JobID 2697: Special Education Paraeducator Location: Timberane regional High School
2. Current Employment Status 3. Postal Address	JobID 2623: Special Education Paraeducator
4. Vacancy Desired	Location: Timberlane Regional High School <u>JobID 2636</u> : Special Education Paraeducator
5. Position Desired	Location: Hampstead Central School <u>JobID 2635</u> : Special Education Paraprofessional
6. Experience 7. Education	Location: Timberlane Regional High School <u>JobID 2545:</u> Special Education Paraprofessional
8. Education (cont.)	Location: Timberlane Regional High School JobID 2758: Special Education Paraprofessional
9. Certifications	Location: Timberlane Regional Middle School
10. Statement [Non-Certified]	Title I Tutor
11. Statement [Administrative]	JobID 2638: Title I Math and Reading Tutors Location: Hampstead Central School
12. Language Skills	Technology
13. References	51
14. Supplemental Materials [Certified]	Technology Specialist
15. Supplemental Materials [Non-Certified]	JobID 2733: Technology Specialist Location: Timberlane Regional School District
16. Referral Source	Volunteer
17. Additional Information	Volunteer
18. Disclosures	JobID 2735: Atkinson Academy School Volunteer
19. Legal Information	Location: Atkinson Academy <u>JobID 2736</u> ; Danville Elementary School Volunteer
20. Confirmation	Location: Darville Elementary JobID 2734: Pollard School Volunteer
	Location: Pollard School JobID 2742: Sandown North School Volunteer
	Location: Sandown North
	Location: Timberlane Regional Middle School
	How many years of experience do you have in similar positions?
	JobID 2737: Timberlane Regional High School Volunteer Locabon: Timberlane Regional High School
	How many years of experience do you have in similar positions?
	JobID 2741: TLC at Sandown Central School Volunteer Location: The Learning Center at Sandown Central



VOLUNTEER APPLICATION FOR ATHLETICS

3. After selecting a position, the next section will appear "JobID2737 Questions" or "JobID2740 Questions." Under the ACTIVITES, please list "Athletics - Sport" here (i.e. "Athletics – LAX Volunteer).

Home Employment Application Interviews	
lavigation:	
1. Personal Info	Fields preceded by a red asterisk (🏶) are required.
2. Current Employment Status	Please answer the questions below. Thinking about your desire to volunteer, please list the activities you would be interested in providing at the school you have applied to. (Field Trips, copying or clerical work, in classroon activities, special events, athletics, Performing Arts, etc.)
3. Postal Address	
4. Vacancy Desired	
5. Position Desired	
6. JobID2737 Questions	
7. JobID2740 Questions	AThletics - LAX Volunteer
8. Experience	
9. Education	
10. Education (cont.)	
11. Certifications	

4. Complete the remaining required sections to submit the application. Click Finish and Submit.

Timberlane Regional/Hampstead School District - Employment Application					
Home Employment Application	Interviews	Vaira,	Sarah • <u>Log Off</u>		
Navigation: 1. Personal Info 2. Current Employment Status 3. Postal Address 4. Vacancy Desired	There are on	Your Application cannot be updated.			
5. Position Desired		u correct the errors on a page use the "finish" button at the bottom of the window to return here.	-		
6. JobID2737 Questions	Туре	Message	4 1		
7. JobID2740 Questions 8. Experience 9. Education	Attention Needed:	 Thinking about your desire to volunteer, please list the activities you would be interested in providing at the school you have applied to. (Field Trips, copying or clerical work, in classroom activities, special events, athletics, Performing Arts, etc.) required 			
10. Education (cont.) 11. Certifications		[Go to the JobID2740 Questions step.]			
 Statement [Non-Certified] Statement [Administrative] Language Skills References 	Attention Needed:	 A total of 3 references are required. You have 1 valid references. You have not entered a required phone number for reference Doug Seed. You have not entered a required phone number for reference Lisa Sussman. [<u>Go to the References step</u>] 			
 Supplemental Materials [Certified] Supplemental Materials 	Attention Needed:	Have you ever been arrested for or convicted of a crime that has not been annulled by a court? required	-		
[Non-Certified] 18. Referral Source		Are you currently charged with a criminal offense? required I agree required			
19. Additional Information 20. Disclosures		[Go to the Consent & Legal Information step.]			
21. Consent & Legal Information			_		
22. Legal Information					
23. EEO Form					
24. Confirmation					
Applicant Tracking Formerly AppliTrack Recruit & Fit	Save as Draft	Finish and Submit Prev Page Ne	ext Page		

- 5. Notify Sarah Vaira, Athletics Administrative Assistant via email sarah.vaira@timberlane.net
- 6. Sarah will process application for Athletics and review references.
- 7. Angelo Fantasia, Athletic Director, will review/approve.
- 8. SAU will process and contact Volunteer for fingerprinting and next steps.

NOTE: SAU (Heather Meninger / Donna Reardon) or Athletics (Sarah Vaira) can check status throughout the process.