

TRHS ON-LINE COURSE REGISTRATION
INSTRUCTIONS VIA POWERSCHOOL
Students entering Grades 10, 11 & 12

Course registration will be done using PowerSchool. (Your log on codes are the same as your computer log on codes.) Please review the Program of Studies with your parents/guardians. Teachers will make recommendations for academic courses in PowerSchool. You will need to log into your PowerSchool account to select your classes. Students will not have the ability to register for most ACC/AP courses without a teacher recommendation. Follow these steps to complete your course registration:

1. **January 29 and 30th** are our scheduled course recommendation days. On these days you will meet with each of your major academic teachers who will make recommendations for next year's courses.
2. After meeting with your teachers, log into your PowerSchool account between **January 30th at 2:15 pm and February 6th at 2:15 pm** to submit course requests for next year. **You must use your student account to register—you cannot register for courses through a parent account.**
3. Once logged in, you will choose **Class Registration** from the menu on the left. You will be taken to the class request page. Select the “pencil” icon (edit button) in each subject area to access courses. Select the appropriate course. When you are finished selecting courses, choose the **“Okay”** button.
4. If you decide you want to change a class you have already selected and added, return to the subject area (pencil icon) and uncheck the box next to the class you wish to remove. Choose the replacement course, and when you are finished, choose the **“Okay”** button.
5. Once you have completed all of your selections, click on the **“Submit”** button at the bottom of the page. You must select between 5-8 credits per year.
6. Course Registration will only be open from **January 30th–February 6th**. Counselors will meet with each student individually starting on February 12th to review course selections and be sure required courses were selected.
7. **IF YOU HAVE ANY QUESTIONS OR CONCERNS ARISE, PLEASE STOP BY THE GUIDANCE OFFICE FOR HELP!**