

## **Freshman Academy Re-learning Procedure**

Students will be given the opportunity for 1 retake on any summative assessment, which is NOT a mid-term or final exam, provided they complete the process for eligibility before the reassessment date:

- Students must have completed all formative assessments that are directly correlated with the summative assessment.
- Evidence of relearning of the competencies must be demonstrated by completing no less than 3 (and not more than 5) activities from the list as part of a Re-Learning Plan (RLP)\* see below.
- Steps must be completed within a reasonable timeline as determined by the teacher.

Additionally:

- Only the portion of the assessment applying to the competency that the student did not demonstrate proficiency in may be retaken. Proficiency is 80% or above. \*NOTE: This is not 80% on the total assessment rather only on the section assessing any particular competency.
- The higher of the two grades will be calculated in the assessment grade.
- The teacher may ask to have the original assessment signed by a parent or guardian.

\*RLP – The options on this list are at the discretion of the teacher. The list may be added to and subtracted from to meet the needs of the students and teachers.

- 1) Test Corrections
- 2) A list of review questions with answers using Bloom's skills
- 3) Creating a study guide
- 4) Student made instructional video
- 5) Re-teaching the material to another student or the teacher
- 6) An "All About...." Book
- 7) Other competency-based, re-learning activities as provided by the teacher

**\*\*Please forward a copy of the completed contract to either Mary Widman or Scott Strainge**

Please direct any questions to:

Mary Widman, Assistant Principal of Academics

[Mary.widman@timberlane.net](mailto:Mary.widman@timberlane.net) or (603)382-6541 ext. 3903

Scott Strainge, Director of High School Alternative/Continuing Education and Enrichment

[Scott.strainge@timberlane.net](mailto:Scott.strainge@timberlane.net) or (603)382-6541 ext. 3907