

# TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, FEBRUARY 18, 2021

Regular Business Meeting – 7:00pm

Webinar Link

Dr. Kimberly Farah, Chair

<http://www.timberlane.net/zoomtrsb>

Kristin Savage, Vice Chair

Technology Assistance

Dr. Brian Cochrane, Interim Superintendent

603-382-6541 x 3955

*[In accordance with Emergency Order #12 pursuant to Executive Order 2020-04, the School Board is authorized to meet electronically.] Log on Instructions: When logging on, members of the public will be prompted to provide their email address and name. (Note: the participation option has been disabled consistent with state provisions for board videoconferencing except as noted below for delegates and individuals.)*

## AGENDA

1. **7:00PM** Call to Order – Chair
2. Roll Call – Clerk
3. Pledge of Allegiance
4. Approval of Minutes
5. Student Representative
6. Delegates and Individuals

*Individuals wishing to speak during delegates and individuals are asked to fill out the request form (link below) by 5pm of the day of the meeting. Due to time constraints, only the first 20 persons completing this form will be allowed to speak up to 3 minutes each. They will be notified via district email by 6pm that they were among the first 20 selected to speak during this portion of the meeting. Link to Request Form: <https://forms.gle/kWVzNs8rhaRHnRH97>*

- a. **7:05PM** School Re-Opening Update – INFORMATIONAL/ACTION (15 minutes)
  - b. **7:20PM** 2021-22 School Calendar – ACTION (5 minutes)
  - c. **7:25PM** Consultants' Contracts (SPED/HVAC)(intent to waive bid policy DJE which is attached to this agenda) – ACTION (5 minutes)
  - d. **7:30PM** Plaistow Old Home Day Request – ACTION (5 minutes)
  - e. **7:35PM** Staffing (both TRSD and SAU106) – INFORMATIONAL/ACTION (15)
  - f. **7:50PM** Auditor's Report – INFORMATIONAL/ACTION (10 minutes)
  - g. **8:00PM** Superintendent Search Update – INFORMATIONAL (10)
  - h. **8:10PM** Policies (first and second reads) – ACTION (10)
7. **8:20PM** Administrator's Report (Prom Contingency Plans, Facilities Consultant Update)
  8. **8:25PM** Personnel Report
  9. **8:30PM** Committee Reports/Reports of the School Board
  10. Correspondence Folder
  11. Vendor and Payroll Registers
  12. **8:35PM** Other Business
  13. Nonpublic (If needed)
  14. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
March 4	Regular Board Meeting	Zoom	7:00PM
March 9	Voting		
March 18	Re-organizational Meeting	PAC	7:00PM
	Regular Meeting		
April 1	Regular Meeting	Zoom	7:00PM
April 15	Regular Meeting	PAC	7:00PM
May 6	Regular Meeting	Zoom	7:00PM
May 20	Regular Meeting	PAC	7:00PM
June 3	Regular Meeting	Zoom	7:00PM
June 17	Regular Meeting	PAC	7:00PM

*The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.*

<b>Timberlane Regional School District</b>	<b>Policy Code: DJE</b>
<b>Adopted: 01-03-91</b> <b>Revised: 06-19-08</b> <b>Revised: 05-08-14</b> <b>Revised: 10-04-18</b>	<b>Page 1 of 1</b>

## **BIDDING REQUIREMENTS**

The Superintendent is required to get written competitive bids on purchases of supplies, materials, equipment, and contractual services in the amount of \$10,000 or more. Purchases of \$5,000 or more will require at least three competitive documented quotes for the open market. All purchases made in the open market shall be consummated after careful evaluation.

When bidding procedures are used, bids shall be advertised appropriately, including on the district website. Suppliers shall be invited to have their names placed on mailing lists to receive invitations to bid. When specifications are prepared, they will be mailed to all merchants and firms who have indicated an interest in bidding.

All bids must be submitted in sealed envelopes, addressed to the Superintendent, and plainly marked with the name of the bid and the time of the bid opening. Bids shall be opened at the time specified and all bidders and other persons shall be invited to be present.

The School Board with input from the Superintendent reserves the right to reject any or all bids and to accept that bid which appears to be in the best interest of the district. The School Board with input from the Superintendent also reserves the right to waive any formalities in, or reject, any or all bids or any part of any bid. Any bid may be withdrawn prior to the scheduled time for the opening of bids. Any bid received after the time and date specified, shall not be considered. The School Board with input from the Superintendent also reserves the right to negotiate with a bidder when all bids exceed the budgeted appropriation.

The bidder to whom the award is made shall be required to enter into a written contract with the district with appropriate bonding. Contractors shall be required to provide a certificate of insurance.

Specialized educational and related services are exempt from this policy when the interests of children so dictate (i.e. textbook purchases, psychological services, etc.).

Existing services that continue to meet the needs of the district shall be subject to an annual review by the board and may not need to go out to bid.

**Legal References:**

*RSA 194-C:4 II (a), Superintendent Services*

*NH Code of Administrative Rules, Section Ed. 303.01 (b), Substantive Duties of School Boards*