

# TIMBERLANE REGIONAL SCHOOL BOARD

ATKINSON, DANVILLE, PLAISTOW, SANDOWN

THURSDAY, SEPTEMBER 3, 2020

Regular Business Meeting – 7:00pm

Dr. Kimberly Farah, Chair  
Kristin Savage, Vice Chair  
Dr. Brian Cochrane, Superintendent

Webinar Link

<http://www.timberlane.net/zoomtrsb>

Technology Assistance  
603-382-6541 x 3955

*[In accordance with Emergency Order #12 pursuant to Executive Order 2020-04, the School Board is authorized to meet electronically.] Log on Instructions: When logging on, members of the public will be prompted to provide their email address and name. (Note: the participation option has been disabled consistent with state provisions for board videoconferencing except as noted below for delegates and individuals.)*

## AGENDA

1. **7:00PM** Call to Order – Chair
2. Roll Call – Clerk
3. Pledge of Allegiance
4. **7:05PM** Approval of Minutes
5. Student Representative
6. Delegates and Individuals

*Individuals wishing to speak during delegates and individuals are asked to fill out the request form (link below) by 5pm of the day of the meeting. Due to time constraints, only the first 20 persons completing this form will be allowed to speak up to 3 minutes each. They will be notified via district email by 6pm that they were among the first 20 selected to speak during this portion of the meeting. Link to Request Form: <https://forms.gle/kWVzNs8rhaRHnRH97>*

### 7. Current Business

- a. **7:10PM** School Re-Opening Plan – INFORMATION/ACTION (45 minutes)
- b. **7:55PM** Grant/Donation – ACTION (5 minutes)
- c. **8:00PM** Athletic Trainer Contract – INFORMATIONAL/ACTION (10 minutes)
- d. **8:10PM** Policy JH Attendance – ACTION (20 minutes)

*PUBLIC NOTICE - Per BGB Policy Adoption: The Board intends to waive the two-week limitation on policy adoption and take immediate action to revise the Attendance policy. A copy of the draft revisions is attached to this agenda.*

- e. **8:30PM** NHSBA Resolutions – ACTION (5 minutes)
8. **8:35PM** Administrator’s Report
9. **8:40PM** Personnel Report
10. **8:45PM** Committee Reports/Reports of the School Board
11. Correspondence Folder
12. Vendor and Payroll Registers
13. **8: 50PM** Other Business
14. Nonpublic (if needed)
15. Future Dates

DATE	MEETING TYPE	LOCATION	TIME
September 17	Regular Board Meeting	PAC	7:00PM
October 1	Regular Board Meeting	Webinar	7:00PM
October 15	Regular Board Meeting	PAC	7:00PM
November 5	Regular Board Meeting	Webinar	7:00PM
November 19	Regular Board Meeting	PAC	7:00PM
December 3	Regular Board Meeting	Webinar	7:00PM
December 17	Regular Board Meeting	PAC	7:00PM

*The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.*

<p><b>Timberlane Regional School District</b></p>	<p><b>Policy Code: JH</b></p>
<p><b>Adopted: 07-99</b>  <b>Revised: 01-08-09</b>  <b>Revised: 09-02-10</b>  <b>Revised: 01-09-14</b>  <b>Revised:</b></p>	<p><b>Page 1 of 2</b></p>

## STUDENT ABSENCES AND EXCUSES

Students between the ages stated in RSA 193:1 are required to maintain regular and punctual patterns of attendance. Each building principal is responsible for overseeing attendance procedures and for ensuring that:

1. Attendance is accurately checked, recorded, and reported to the school office each day for each class.
2. All student absences are recorded.
3. All permanent records of student attendance are maintained at either the school district or SAU central office.
4. Students experiencing multiple absences will be referred to the appropriate school team and the Dean of Attendance for resolution.

An unauthorized absence (as defined in RSA 189:35-a) is considered truancy and will be treated as such. Truant students may be subject to school disciplinary measures in line with applicable Board policies and school procedures.

Students identified as being truant will be contacted by either a school official or truant officer and brought to school. The school administration will send a letter to parents/guardian of the truant student. If the truancy problem continues, the school administrator will send by registered mail, a letter to the parents of the truant student, indicating the nature and seriousness of the problem and enclose a copy of RSA 193:1. Procedures that strictly enforce this policy are found in each school's parent/student handbook.

Parents are required to notify the school either by note the day before or by phone on the morning of the absence. Absences of more than five (5) consecutive days require a note from a licensed medical professional. If a child is absent or dismissed for illness, he/she may not attend a school function and the day/evening of the absence/dismissal.

If a day of instruction has been called per the Superintendent as part of the Online Learning/Blizzard Bag option, and a student fails to complete the work, the student will be marked as absent for that day.

### **Attendance Criteria and Procedures for Students Engaged in Remote Learning**

Attendance must be taken during remote learning, whether it involves individual school days such as "Blizzard Bags Days" or for a sustained period of time through the use of technology (remote learning).

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Being Present in the classroom environment is typically defined as being physically present, regardless of the level of engagement in the learning or the actual amount learned. Similarly, teachers will determine daily attendance to the best of their ability based on the following criteria:

- Attendance in synchronous instructional lessons;
- Viewing asynchronous course-related content;
- Work attempted (time and effort);
- Work completed; and
- All other tasks as assigned by the teacher.

If a student completes all the work assigned for the day s/he should be marked Present for the full day even if it takes the student less time than other students. Conversely, a student who puts in significant time and effort, but who may not complete as much work should also be marked Present for the full day.

**Legal References:**

- RSA 193:1, Duty of Parent; Compulsory Attendance by Pupil*
- RSA 193:7 Penalty*
- RSA 193:8 Notice Requirements*
- RSA 193:16 Bylaws of Nonattendance*
- RSA 189:35-a Truancy Defined*
- NH Code of Administrative Rules, Section ED 306.04(a)(1) Attendance and Absenteeism*
- NH Code of Administrative Rules, Section ED 306.04(c) Policy Relative to Attendance and Absenteeism*