



**State of New Hampshire**  
Public Employee Labor Relations Board

**Teamsters Local 633 of New Hampshire and Timberlane Regional School District**

**Case No. E-0253-1**

**Instructions to Voters**

1. Mark an “X” or “√” in the appropriate box on the ballot.
2. Place your ballot in the “**BALLOT**” envelope and seal the envelope.
3. Place the sealed “**BALLOT**” envelope inside the official “**MAIL ENVELOPE.**” The official “**MAIL ENVELOPE**” is postage prepaid, identifies the voter as sender by name and address, and is addressed to the New Hampshire Public Employee Labor Relations Board, 2 ½ Beacon Street, Suite 200, Concord, NH 03301. You must use the official “**MAIL ENVELOPE**” provided. **IMPORTANT: In order to cast a valid ballot, voter name and return address is required on the MAIL ENVELOPE – this information is used to identify the voter on the List of Eligible Voters.**
4. Ballots received at the PELRB office in Concord on or before **2:00 p.m. on May 22, 2020** will be accepted for purposes of counting subject to the resolution of any challenges or objections. You are advised to mail your ballot on or before **May 14, 2020**. You may also personally return a completed mail ballot, duly placed inside the “**BALLOT**” envelope and then inside the “**MAIL ENVELOPE,**” to the PELRB on or before **2:00 p.m. on May 22, 2020**.
5. The PELRB will count the ballots at the PELRB, 2 ½ Beacon Street, Suite 200, in Concord, at **2:00 p.m. on May 22, 2020**. Due to the Covid-19 related restrictions, no more than one person per party shall be allowed to observe the counting of ballots on May 22, 2020. The observers shall maintain recommended distance of 6 feet from other persons while on the PELRB premises and will wear masks, if possible.
6. The PELRB will handle all mail ballots in a manner that preserves the secret ballot process. The PELRB shall place any challenged ballot in a challenge ballot envelope before placement into the ballot box.
7. The PELRB will document the outcome and conduct of the election after the ballots are counted and any challenges or objections to the election are resolved.