

## **ASSISTANT SUPERINTENDENT VACANCY**

School Administrative Unit 55 is seeking an innovative and highly motivated educational leader to serve as Assistant Superintendent beginning July 1, 2013. The Assistant Superintendent will serve as second in command with numerous responsibilities for both the Timberlane and Hampstead School Districts.

### **DESIRED COMPETENCIES SHALL INCLUDE:**

**Education**—*Doctorate preferred*

**Certification**—*New Hampshire Certification as Superintendent*

**Leadership**—*Proven leadership as a central office, special education or collaborative administrator who promotes trust and confidence through integrity-based leadership; a minimum of 5 years leadership experience required.*

**Curriculum and Instruction**—*Informed educational leader able to examine educational trends and engage district personnel in the development of meaningful programs.*

**Personnel Management**—*Excellent communicator who is an effective listener and is experienced in the deployment, supervision and evaluation of employees; tasks which include collective bargaining, recruiting, and hiring procedures.*

**Finance**—*Possesses a solid foundation as a fiscal manager in budget development, implementation and monitoring.*

**Student Services**—*Established knowledge of special education, 504 regulations, attendance procedures, behavioral management and safety as well as food service and transportation systems.*

**Communications and Community Relations**—*Has excellent interpersonal and public relation skills.*

**Maintenance and Capital Improvement**—*Embraces an understanding and strategy for long-term planning of the needs of all facilities, including enrollment projections and CIP.*

### **CANDIDATES SHALL SUBMIT THE FOLLOWING:**

- *A letter of application indicating suitability for the position*
- *A current resume or curriculum vitae*
- *A completed online application available at [www.timberlane.net](http://www.timberlane.net) or [click here](#).*
- *College and/or university academic transcripts indicating degrees*
- *Three recent letters of recommendation*
- *Verification of certifiability as a Superintendent in the State of New Hampshire*

*Note: For questions relating to certification, please contact the New Hampshire Department of Education at 603 271.2407.*

All application materials shall be uploaded to the online application.

**Application Deadline: April 19, 2013**

### **THE APPLICATION SCHEDULE**

Interviews will be scheduled the week of May 6, 2013 with recommendations to the SAU Board on May 15, 2013. The starting date for the position is July 1, 2013.

### **COMPENSATION**

School Administrative Unit No. 55 is prepared to offer a renewable yearly contract with a starting compensation highly competitive for the region, commensurate with qualifications and experience. The contract will include a competitive benefits package.