

Invitation to Bid
Classroom Projectors Installation
August 1, 2019

The Timberlane Regional School District will receive sealed bids for providing installation of 40 classroom short throw projectors for the Timberlane Regional School District. **All Bids must be received in the Office of the Superintendent, 30 Greenough Road, Plaistow, NH 03865, no later than 2:00 PM, August 8, 2019.** Bids will be publicly opened and read at 3:00 PM on August 8, 2019. Questions on this bid should be sent to the Director of Technology at ken.henderson@timberlane.net.

Instructions:

All bids must be sealed in plainly marked envelopes, with both the names of the company submitting the bid and the phrase **“Bid Proposal – Timberlane Classroom Projector Equipment”** on the outside of the envelope. All bids are to be typewritten.

The bidder shall submit a statement with the bid, indicating school computer experience (elementary and secondary) together with the names of school districts previously and/or currently served, the dates involved and the scope of the services performed and three (3) references.

The bidder shall submit a written statement of their warranty policy, as pertains to the warranty requirements set forth in the bid specifications.

Proposals may be held by the Superintendent for a period not to exceed thirty (30) days from the date of the opening of the proposals for the purpose of investigating the qualifications of the bidder prior to the awarding of the contract.

The Superintendent may make investigation, as they deem necessary to determine the ability of the Bidder to perform the work. The Bidder shall furnish to the Superintendent all such information and data for this purpose as the Superintendent may request. The Superintendent reserves the right to accept or reject any and all bids or any item(s) thereof, and to waive any informalities in the bid process and to cancel in part or in its entirety the request for bid and to award the contract as the Superintendent deems to be in the best interests of the School District. The Timberlane Regional School District further reserves the right to select the bid that best meets the District’s needs as determined by the Superintendent, in its sole discretion.

While price will be a substantial factor in the District’s decision, the District reserves the right to select a vendor without the lowest cost proposal.

Any deviation from the conditions and specifications must be clearly expressed by each Bidder in the appropriate space on the bid forms. Unless so stated by the Bidder and accepted by the District, all conditions and specifications apply.

Any fraudulent or inaccurate statements or willful concealment of relevant information by the Bidder are grounds for rejection of that bid and for the termination of any subsequent contract there from.

Bidders may not withdraw bids for thirty (30) days after bid opening.

The successful Bidder, hereinafter referred to as the contractor, shall be prepared to enter into a written contract with the Timberlane Regional School District within Thirty (30) days of written acceptance of the bid by the District.

The following is description desired for the installation.

The bidder will install 40 Epson Short Throw projectors across 7 schools in the district which comprise the towns of Atkinson, Danville, Plaistow, and Sandown, NH. The installation will include the mounting of the projector itself above the white board in the front of the classroom using the correct specifications provided by Epson. There will be an electrical outlet in place to mount the projector in front of (i.e. the outlet and power cord should not be visible after installation is complete. The bidder will also install 2- hdmi outlets for each projector, one near the projector itself for the projector to plug into and the other at a marked designated at the front of the class. This will provide a hdmi wall plug for someone to plug a laptop into to connect to the projector. The 2 hdmi outlets must be connected via inside the wall (i.e. no cords visible).

The district has already purchased the projectors and wall mounts. The bidder will be expected to provide all equipment for the hdmi cords and hdmi outlets to provide the scenario described above. The hdmi cord from the wall outlet to the laptop will be provided by the district.

Please provide an itemized bid quote below.

This work is expected to be completed by August 27th, 2019 unless agreed upon arraignments are made before August 9th.

**Timberlane Regional School District
Classroom Computer Equipment**

Bid Worksheet

<u>Quantity</u>	<u>Item Description</u>	<u>Unit Cost</u>	<u>Extended Cost</u>
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Total Cost: \$ _____

Submitted By: _____ Date: _____

(Signature)

(Type name)

Company

Street

City/Town

State

Zip code

Tel. Number

Fax Number

Email Address