

Timberlane Regional School District Mentor Agreement

Mentee is an Experienced Educator / Related Services Staff Member
with at least 5 years of previous experience

As a mentor of an Educator or Related Services Staff Member with at least 5 years of previous experience, you agree to the following:

- Acclimate your mentee to school and district culture;
- Introduce your mentee to colleagues;
- Familiarize your mentee with curriculum, assessment practices, PLC and meeting structures, grading and reporting processes, etc.
- **Upon request**, facilitate opportunities for your mentee to observe expert teachers AND assist your mentee in completing an entry log of observation date, time, etc.
- **Upon request**, observe and provide feedback to the new staff member AND complete an entry log of observation date, time, etc.
- Meet monthly with the new staff member to answer questions, problem solve, discuss ideas, and provide support.
- Follow timelines and expectations as stated in the Mentoring handbook.
- Communicate with the Mentoring Program Facilitator if you are unable to uphold this agreement for any reason.
- Attend Mentor Training if you have not participated in previous training (1st session prior to the beginning of school).

As a mentor of a Year 1 Educator with previous experience, you will receive a stipend of **\$150.00**. This total amount is paid out in two increments in December and in June contingent upon completion of the Federal Grant Payroll Certification Form and the Observation Log. A reduction of the stipend amount may occur if the mentor fails to uphold the signed agreement.

An additional **\$100.00** is paid for your attendance at the New Teacher Induction on August 18, 2022. This amount is paid in September. If you are mentoring more than one teacher, payment remains \$100.00 for attendance at NTI.

Print Name

School

Date

Staff Signature

SAU Signature

Date

Mentee Information:

Name of Mentee _____

Position _____ School _____