TIMBERLANE REGIONAL SCHOOL DISTRICT
SAU 55
30 Greenough Rd.
Plaistow, NH 03865

Authorization to Exchange Information

The Federal Family Educational Rights and Privacy Act (FERPA) generally prohibits school districts and their employees/agents from disclosing student records without prior written consent. This authorization allows the school district to disclose, obtain and/or exchange academic records, special education records, medical records, counseling/therapy reports, psychological records and other information determined to be appropriate by the school and parent/guardian.

I hereby authorize the Timberlane School District (SAU55) to contact the following agency/individual:

Name: _____
Agency: _____
Address: _____

The district will: ☐ **Share** ☐ **Exchange** ☐ **Obtain**

For the purpose of:

The following information:
- ☐ Academic records
- ☐ Special Education records
- ☐ Medical records
- ☐ Counseling/therapy reports
- ☐ Psychological records
- ☐ Other: _____

regarding: _____
(Student's name) *(Date of birth)*

This authorization allows the above individuals and/or organizations to: 1) copy and send records; 2) show the records to; and 3) communicate information orally, electronically, or in writing.

Your consent may be revoked at any time except for information disclosed prior to revocation. **This consent expires one year from the date of consent unless otherwise specified.**

☐ I give my permission to have information on my child exchanged as indicated above.

☐ I refuse permission to have information on my child exchanged as indicated above.

_____ _____
Parent/Guardian/Adult Student Signature Date

Mail Records To:

TRHS	TRMS	Atkinson Academy	Danville School	Pollard School	Sandown Central	Sandown North
36 Greenough Rd.	44 Greenough Rd.	17 Academy Ave.	23 School St.	120 Main St.	295 Main St.	23 Stagecoach Rd.
Plaistow, NH 03865	Plaistow, NH 03865	Atkinson, NH 03811	Danville, NH 03819	Plaistow, NH 03865	Sandown, NH 03873	Sandown, NH 03873