



### **Request for Proposal: HVAC Rooftop Units (TRMS)**

Timberlane Regional School District (TRSD) is requesting sealed proposals for two HVAC Units as specified in the Scope of Work below. All vendors should plan to do a walk-through on Thursday June 25, at 9:00 am at the main office of Timberlane Middle School, 44 Greenough Road, Plaistow, NH 03865. Sealed proposals need to be submitted by Monday, June 29, by 9:00 am.

Final decisions on quantities and any limits to the scope of work shall be noted in the agreement/contract once project costs have been evaluated by the district. The district will discuss and negotiate any additional modifications or clarifications made after the proposal due date with the Contractor prior to incorporating them into an agreement. Contractor will provide an agreement including detailed scope of work.

All contractors/companies submitting proposals must furnish labor, material, tools, and equipment necessary to perform the task and do all else, reasonably implied, as necessary for the prompt and satisfactory completion of this contract.

All companies performing work are advised to conduct work with the latest revisions of Code and New Hampshire State Law, with licensed technicians and certified to complete the task. Emergency numbers (including home phone numbers) are to be provided to the Director of Facilities and any project supervisors. The contractor must employ service technicians all having a minimum of three (3) years' experience in the installation and maintenance of HVAC units as well as workers comp and liability coverage (minimum \$1,000,000).

Every effort will be made by successful contractor to ensure that safety be of prime importance, so as not to risk any occupant of the building. Contractors will be required to complete a Covid-19 screening form prior to entering any buildings each day and also wear proper PPE.

All proposals must be in a sealed envelope marked "RFP – MS HVAC" and addressed to the Superintendent of Schools, 30 Greenough Road, Plaistow, NH 03865 no later than Monday, June 29, by 9:00 am to be opened at 10:00 am.

Please direct all questions to:

Gary Paradis, Director of Facilities  
Timberlane Regional School District, 30 Greenough Road, Plaistow, NH 03065  
(603) 382-6541 ext. 3350 | [gary.paradis@timberlane.net](mailto:gary.paradis@timberlane.net)

#### **SCOPE OF WORK: *Timberlane Regional Middle School***

- Units are located over gymnasium
- Remove/replace 2 existing rooftop heating units with heating/air conditioning units
- Any roof curbing or roof work shall be included
- Vendor must provide sub-contractor for crane work
- Electrical work to be coordinated with in-house TRSD Electrician
- Gas piping to meet NH code
- Rework existing duct to accept new units+
- Install 2 Carrier brand units (Carrier units will be outdoor packaged units)