

# SAU 55

## TIMBERLANE REGIONAL SCHOOL DISTRICT HAMPSTEAD SCHOOL DISTRICT

*New Hampshire School Administrative Unit #55 provides Administrative Services to Timberlane Regional and Hampstead School Districts.*



### Request for Proposal: TRSD Heating Oil

SAU 55 (comprised of the Timberlane Regional School District “TRSD” and the Hampstead School District “HSD”) is requesting sealed proposals for providing fixed price #2 heating oil for six schools in the two districts for the 2020-2021 heating season per the specification document attached. **All sealed proposals need to be submitted by Thursday, August 27, 2020 by 9:00 AM with a bid opening at 11:00 OAM.**

The bidder shall submit a statement with the bid, indicating school experience, together with the names of the schools districts previously and/or currently served, the dates involved and the scope of the services performed.

Proposals must remain firm for 24 hours after the bid opening.

The SAU may make investigation, as they deem necessary to determine the ability of the Bidder to perform the work. The Bidder shall furnish to the SAU all such information and data for this purpose as the SAU may request. The Superintendent reserves the right to accept or reject any and all bids or any item(s) thereof, and to waive any informalities in the bid process and to cancel in part or in its entirety the request for bid and to award the contract as the Superintendent deems to be in the best interests of the School Districts. The School Districts further reserve the right to select the bid that best meets the Districts’ needs as determined by the Superintendent. While price will be a substantial factor in the decision, the Superintendent reserves the right to select a vendor without the lowest cost proposal.

Any deviation from the conditions and specifications must be clearly expressed by each Bidder in the appropriate space on the bid form/proposal. Unless so stated by the Bidder and accepted by the Districts all conditions and specifications apply.

Any fraudulent or inaccurate statements or willful concealment of relevant information by the Bidder are grounds for rejection of that bid and for the termination of any subsequent contract there from. Bidder may not withdraw bids after bid opening.

The successful Bidder, hereinafter referred to as the contractor, shall be prepared to enter into a written contract with the two school districts upon written acceptance of the bid by the Districts. The term of the contract will extend until June 30, 2021.

Final decisions on quantities and any limits to the scope of work shall be noted in the agreement/contract once project costs have been evaluated by the districts.

All contractors/companies submitting proposals must furnish labor, material, tools, and equipment necessary to perform the task and do all else, reasonably implied, as necessary for the prompt and satisfactory completion of this contract.

All proposals must be in a sealed envelope marked “RFP-Heating Oil” and addressed to the Superintendent of Schools, 30 Greenough Road, Plaistow, NH 03865 no later than **Thursday, August 27, 2020 by 9:00 AM with a bid opening at 11:00AM.**

Please direct all questions to:

Gary Paradis, TRSD Director of Facilities, 603-401-4818, [gary.paradis@timberlane.net](mailto:gary.paradis@timberlane.net)

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**SAU 55 – 30 Greenough Road, Plaistow, NH 03865 (603) 382-6119**

### **2020-2021 Specification Document**

School District	Building	Tank Location	Tank ID #	Tank Size	Avg. Annual Usage in Gallons	Delivery Type Pedal Truck (P/T) Tractor Trailer (T/T)
Timberlane	Atkinson Academy	17 Academy Ave. Atkinson, NH 03811	111169	10,000 gal	21,600	P/T
Timberlane	Danville Elementary	23 School Street Danville, NH 03819	11164	10,000 gal	17,500	P/T
Timberlane	TLC at Sandown Central	295 Main Street Sandown, NH 03873	111167	10,000 gal	12,000	P/T
Timberlane	Sandown North Elementary	23 Stagecoach Rd. Sandown, NH 03873	115514	10,000 gal	15,000	P/T
Hampstead	Hampstead Central	21 Emerson Ave. Hampstead, NH 03841	110686	10,000 gal	14,500	P/T
Hampstead	Hampstead Middle	28 School Street Hampstead, NH 03841	110685	10,000 gal	20,000	P/T

Total 100,600
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