

Good morning,

We are looking forward to seeing our students soon! This message contains some helpful information for families as the school year gets started. Please review this information with your student before they come into school on their first day.

### Google Classroom Invitations/Student Schedules

As we finalize class lists, students should begin checking Google Classroom for teacher invitations to join their pages. They should also be checking their TRSD email accounts (which they can access in the general menu) for invitations to join classes. This is important, so students who are in cohort 1 will know where to log in on Tuesday.

Our day starts with Advisory at 7:30am on cohort days for cohort and remote students (M, T, Th, F) and that is the first class they need to go to/log in to. On Wednesdays, our first class (not Advisory) starts at 7:30am. Grade level schedules are available on the TRMS website: <https://www.timberlane.net/ms/news-events/>

Here is a video that will help you navigate reading your student's schedule in Power School: <https://drive.google.com/file/d/1L-87LptDJvjm4N8DmgRLe1wjrbfKo0qq/view?usp=sharing>

Remember, regardless of if a student is in cohort 1 or 2 or attending fully remote, they are following their class schedule as listed in Power School. In the portal, click on Matrix View to see your student's complete schedule.

### Parent Drop-Off and Pick-Up

Students can be dropped off at TRMS between 7:15am and 7:30am (as our first period starts at 7:30am). Please do not arrive earlier than 7:15am.

If you are dropping your student off for school, please drive up alongside the green sidewalk. As soon as you pull up next to the sidewalk, please let your student out of the car and have them proceed along the green sidewalk to the front door. You do not need to be at the front end of the green sidewalk for your student to exit the car-as soon as there is space available, please pull up and let your child out and they can proceed on the sidewalk to the front door. Do not create a second line of traffic, as pedestrians in the crosswalk may not be visible to you.

As a reminder, there is no student drop off in the second lane that has yellow cones at the end. This is a matter of student and staff safety. The only place to drop off students at TRMS in the morning is

along the green sidewalk. Thank you for your attention to this procedure. As always, our goal is to make sure our students, staff, and visitors are safe at all times.

Students who are being picked up in the afternoon will be dismissed at 2:15pm and will exit through the front door. Please do not start to line up much before that, as parking outside creates an issue in the fire lane. There should only be one lane for pick up (along the green sidewalk); please do not make two lanes of traffic or park in staff or visitor sports for pick up.

### First Day of School—what do I do Tuesday morning?

Cohort 1 students: arrive at school and begin your day in Advisory (7:30am). Don't worry, we'll help you find your class!

Cohort 2 students: log in to your Advisory at 7:30am via the Zoom link on your Advisor's Google Classroom page.

Remote students: log in to your Advisory at 7:30am via the Zoom link on your Advisor's Google Classroom page.

### Questions?

We know these times are new for everyone. Please email your school counselor or grade level Assistant Principal if you have questions.

Grade 6:

Mrs. Fanning ([Patricia.Fanning@timberlane.net](mailto:Patricia.Fanning@timberlane.net)) // Mrs. Hutnick ([Marilyn.Hutnick@timberlane.net](mailto:Marilyn.Hutnick@timberlane.net))

Grade 7:

Mrs. Costa ([Holly.Costa@timberlane.net](mailto:Holly.Costa@timberlane.net)) // Mr. Woodworth ([Daniel.Woodworth@timberlane.net](mailto:Daniel.Woodworth@timberlane.net))

Grade 8:

Mr. Champion ([Zachary.Champion@timberlane.net](mailto:Zachary.Champion@timberlane.net)) // Mr. Mencis ([Mitchell.Mencis@timberlane.net](mailto:Mitchell.Mencis@timberlane.net))

Have a great weekend; see you soon!

Sincerely,

Maegan Koelker

Principal, TRMS