

**Invitation to Bid**  
**Public School Chromebooks Bags and Adapters**  
**September 15, 2021**

The Timberlane Regional School District located in Atkinson, Danville, Plaistow and Sandown, NH will receive emailed bids for procuring Desktops for the Timberlane Regional School District. **All Bids must be received (email time stamped) no later than 2:00 PM, September 22, 2021.** Questions on this bid should be sent to the Director of Technology at [ken.henderson@timberlane.net](mailto:ken.henderson@timberlane.net) The bid opening will be recorded via Zoom and a summary of the bid results will be available upon request.

**Instructions:**

Due to accommodations for covid-19 all bids must be emailed only to [\*\*kerrie.ward@timberlane.net\*\*](mailto:kerrie.ward@timberlane.net) by 2:00pm, September 22, 2021. Please use the subject **“TRSD 2021 Chromebook Bags and Adapters Bid”** for the email.

The bidder shall submit a statement with the bid, indicating school computer experience (elementary and secondary) together with the names of school districts previously and/or currently served, the dates involved, and the scope of the services performed and three (3) references.

The bidder shall submit a written statement of their warranty policy, as pertains to the warranty requirements set forth in the bid specifications.

All computer equipment must be shipped to schools located in the Timberlane Regional School District, as determined by the Director of Technology, at no additional cost.

Proposals may be held by the Superintendent for a period not to exceed thirty (30) days from the date of the opening of the proposals for the purpose of investigating the qualifications of the bidder prior to the awarding of the contract.

The Superintendent may make investigation, as they deem necessary to determine the ability of the Bidder to perform the work. The Bidder shall furnish to the Superintendent all such information and data for this purpose as the Superintendent may request. The Superintendent reserves the right to accept or reject any and all bids or any item(s) thereof, and to waive any informalities in the bid process and to cancel in part or in its entirety the request for bid and to award the contract as the Superintendent deems to be in the best interests of the School District. The Timberlane Regional School District further reserves the right to select the bid that best meets the District’s needs as determined by the Superintendent, in its sole discretion.

While price will be a substantial factor in the District's decision, the District reserves the right to select a vendor without the lowest cost proposal.

Any deviation from the conditions and specifications must be clearly expressed by each Bidder in the appropriate space on the bid forms. Unless so stated by the Bidder and accepted by the District, all conditions and specifications apply.

Any fraudulent or inaccurate statements or willful concealment of relevant information by the Bidder are grounds for rejection of that bid and for the termination of any subsequent contract there from.

Bidders may not withdraw bids for thirty (30) days after bid opening.

The successful Bidder, hereinafter referred to as the contractor, shall be prepared to enter into a written contract with the Timberlane Regional School District within Thirty (30) days of written acceptance of the bid by the District.

**The following are the products and quantities desired.**

**Qty    Component**

1,500 - Chromebook bags (would be for 11.6" chromebooks and have a pocket for charger)

1200 - Lenovo e100/e300 power adapters

110 - Lenovo N22/23 power adapters

285 - Lenovo N21 Power adapters

**Shipping costs are to be included in the bid and the breakdown of where to ship this equipment is below. The winning bidder must agree to send the quantities below to the following addresses.**

**1.) 350-Chromebook Bags, 165-Lenovo e100 chargers, 70-Lenovo N22/23 Chargers, 40-Lenovo N21 Chargers**

Sandown North Elementary School  
23 Stagecoach Rd.  
Sandown, NH 03873

**2.) 460-Chromebook Bags, 310-Lenovo 100/300e Chargers, 230-Lenovo N21 Chargers**

Pollard School  
120 Main St.  
Plaistow, NH 03865

**3.) 390-Chromebook Bags, 400-Lenovo e100/300 Chargers**

Atkinson Academy  
17 Academy Ave.  
Atkinson, NH 03811

**4.) 300 Chromebook Bags, 240-Lenovo e100/e300 Chargers, 40-Lenovo N22/23 Chargers, 15-Lenovo Chargers**

Danville Elementary School  
23 School St.  
Danville, NH 03819

**5.) 85 -Lenovo e100/e300 Chargers**

TLC at Sandown Central  
295 Main St.  
Sandown, NH 03873

**Bidders may bid on either bags and/or chargers. The district reserves the right to order bags from one vendor and chargers from another.**

