

**Invitation to Bid
Public School Laptops
May 9, 2022**

The Timberlane Regional School District will receive emailed bids for providing laptop computers for the Timberlane Regional School District. **All Bids must be emailed to Kerrie.Ward@timberlane.net, no later than 3:00 PM, May 18, 2022.** Questions on this bid should be sent to the Director of Technology at ken.henderson@timberlane.net.

Public opening of the bids will be May 18th, 2022 at 3:30pm at the SAU106/Timberlane central office located at 30 Greenough Rd. Plaistow, NH 30865.

Instructions:

All bids must be emailed to **ONLY kerry.ward@timberlane.net** with the subject line being **“Bid Proposal – Timberlane Laptop Computers May 2022”** by the time specified above. Any emailed bids received after that time will not be considered.

Any questions should be submitted to Ken Henderson, Director of Technology, at kenneth.henderson@timberlane.net.

The bidder shall submit a statement with the bid, indicating school computer experience (elementary and secondary) together with the names of school districts previously and/or currently served, the dates involved and the scope of the services performed and three (3) references.

The bidder shall submit a written statement of their warranty policy, as pertains to the warranty requirements set forth in the bid specifications.

All computer equipment must be shipped to schools located in the Timberlane Regional School District, as determined by the Director of Technology, at no additional cost.

Proposals may be held by the Superintendent for a period not to exceed thirty (30) days from the date of the opening of the proposals for the purpose of investigating the qualifications of the bidder prior to the awarding of the contract.

The Superintendent may make investigation, as they deem necessary to determine the ability of the Bidder to perform the work. The Bidder shall furnish to the Superintendent all such information and data for this purpose as the Superintendent may request. The Superintendent reserves the right to accept or reject any and all bids or any item(s) thereof, and to waive any informalities in the bid process and to cancel in part or in its entirety the request for bid and to award the contract as the Superintendent deems to be in the best interests of the School District. The Timberlane Regional School District further reserves the right to select the bid that best meets the District’s needs as determined by the Superintendent, in its sole discretion.

While price will be a substantial factor in the District’s decision, the District reserves the right to select a vendor without the lowest cost proposal.

Any deviation from the conditions and specifications must be clearly expressed by each Bidder in the appropriate space on the bid forms. Unless so stated by the Bidder and accepted by the District, all conditions and specifications apply.

Any fraudulent or inaccurate statements or willful concealment of relevant information by the Bidder are grounds for rejection of that bid and for the termination of any subsequent contract there from.

Bidders may not withdraw bids for thirty (60) days after bid opening.

The successful Bidder, hereinafter referred to as the contractor, shall be prepared to enter into a written contract with the Timberlane Regional School District within Thirty (30) days of written acceptance of the bid by the District.

All equipment must be ordered and inventories secured asap after acceptance in order to be available for an arrival date of no later than June 20th, 2022.

The following is quantity desired and the minimum specifications required for the Classroom Computer Equipment:

Qty Component

25 Lenovo G15 Gen2 Laptops

Minimum Specs:

Multi Core Processor (at least i5)

15.6 inch Display

8GB RAM System Memory

Onboard HDMI

Solid State Drive

Wireless Dual Band 802.11AC/B/G/N Card

No operating system - TRSD has licensed Windows OS we will apply

**Timberlane Regional School District
Classroom Computer Equipment**

Bid Worksheet

<u>Quantity</u>	<u>Item Description</u>	<u>Unit Cost</u>	<u>Extended Cost</u>
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Total Cost: \$

Submitted By:

Date:

(Signature)

(Type name)

Company:

Street:

City/Town:

State:

Zip code:

Tel. Number:

Fax Number:

Email Address: